MINUTES OF REGULAR COUNCIL MEETING NOVEMBER 10, 2026

The Shenandoah City Council met in regular session on November 10, 2026 at 6:00 P.M. in the Temporary location at the Safety Center Bricker Room [400 W. Sheridan Ave.]. Present were Mayor Roger McQueen and Councilmembers Richard Jones, Matthew Regan, Kim Swank, Jon E. Brantner, and Jeffrey Capps. Also present were City Administrator AJ Lyman, City Clerk/Treasurer Karla Gray and City Attorney Mahlon Sorensen.

Swank moved; Regan seconded approving the agenda. Passed unanimously.

At 6:01 P.M., the Mayor announced that this was the date, time and place for the public hearing on the Plans, Specifications, Form of Contract and Estimate of cost for the Wells No. 29 & 30; Contract 1—Wells and Contract 2—Well Houses and Site Improvements Project. Zero oral comments were received and zero written comments were received in the Clerk's office.

The Mayor Closed the Public Hearing at 6:02 P.M.

Regan moved; Jones seconded approving the consent agenda that includes: Minutes of the October 27, 2026 Regular Meeting; Approving License Renewal permit #LC0050646 Class C Retail Alcohol License (LC) for BA Enterprises, LLC DBA Tipsy Trail located at 111-113 S. Elm St.; Approving License permit #LE0001617 Class E Retail Alcohol License (LE) ownership change for Hy-Vee, Inc. located at 500 S. Fremont St.; and Approving License Permit #2026-01 Cigarette/Tobacco/Nicotine/Vapor License ownership change for Hy-Vee, Inc. located at 500 S. Fremont St. Passed unanimously.

Jones moved; Capps seconded approving the Abstract of Claims #2027-09 for $1,706,598.37. Passed unanimously.

Swank moved; Jones seconded approving a 90-day extension with an update at the February 9, 2027 meeting for Jon Roberts on his property located 706 9th Ave. Passed unanimously.

Brantner moved; Capps seconded approving a 72-hour timeframe to remove belongings from the property and not inhabit the home after the 72 hours and they must provide an update at the December 8, 2026 meeting for James and Deborah Lewis on their property located 805 5th Ave. Ayes were Brantner, Capps, Jones and Regan. Nays were Swank. Passed.

Brantner moved; Regan seconded adopting Plans, Specifications, Form of Contract and Estimate of cost for the Wells No. 29 & 30; Contract 1—Wells and Contract 2—Well Houses and Site Improvements Project. Passed unanimously.

Swank moved; Regan seconded approving Change Order #2 [Exterior Crown molding/waterproofing] in the amount of $37,522.14 to Andrew Tuckpointing LLC for City Hall Repairs. Passed unanimously.

Brantner moved; Jones seconded approving Final Invoice #2600034 in the amount of $10,000.00 to Andrew Tuckpointing LLC for City Hall Repairs [Initial Tuckpointing Repair]. Passed unanimously.

Regan moved; Capps seconded approving Pay Application #26 in the amount of $584,562.34 to All Purpose Construction for the Wastewater Improvement Project upon USDA approval and authorize City Officials to execute pay application and authorize the City to request an advance from USDA. Passed unanimously.

Jones moved; Regan seconded approving Invoice #92043 in the amount of $926.50 to Thiele GeoTech Inc. for the Wastewater Improvement Project upon USDA Approval and authorize the City to request an advance from USDA. Passed unanimously.

Capps moved; Regan seconded approving the purchase of Moyno 2000 Series Pump Skid & Install in the amount not to exceed $35,167.98 from JCI Industries, Inc. Passed unanimously.

Jones moved; Swank seconded approving FY 2026 City Street Finance Report and authorizing City Clerk to submit report to Iowa Department of Transportation [Due December 1]. Passed unanimously.

Swank moved; Brantner seconded approving FY 2026 Annual Urban Renewal Report [AURR] and authorizing City Clerk to submit report to Department of Management [Due December 1]. Passed unanimously.

Regan moved; Jones seconded approving FY 2026 Annual Finance Report and authorizing City Clerk to submit report to Iowa Department of Management/State Auditor [Due December 1]. Passed unanimously.

Capps moved; Brantner seconded approving Public Event Application for SCIA on November 28, 2026 for the Night the Lights Come On Event [Street Closures—See request] [Requested barricades].

Jones moved; Brantner seconded setting date for second Council meeting to December 21, 2026 [Originally scheduled for December 22, 2026]. Passed unanimously.

Jones moved; Brantner seconded approving the temporary location of the Safety Center Bricker Room [400 W. Sheridan] for the November 24, 2026 and December 8, 2026 [if needed] Council Meetings due to City Hall Repairs. Passed unanimously.

Citizens Opportunity to Address the Council—Citizen Matt Shane of 504 Evergreen questioned why the agenda item 'Citizens Opportunity to Address the Council' was at the end of the agenda. Shane also questioned why the Sack-N-Save property hasn't been on the agenda since it was tabled. Citizen Dawn Palmer of 1215 W. Lowell Ave. questioned if there was an update on Animal Control. Palmer then questioned about the property located at 305 W. Valley Ave. Palmer also stated that in her opinion, the property at 900 6th Ave. has roof concerns and it is still occupied.

Council/Committee Reports—Councilmember Jones would like to see Origin Homes at the next Council meeting to give an update on the Sack-N-Save property. Councilmember Swank gave an update on Park/Rec. Councilmember Regan gave an update on the Library. Councilmember Brantner gave an update on SCIA.

Items for Future Agenda—Change Order #1—Wastewater Improvement Project [Nov 10]; Contract 1—Wells No. 29 & 30 and Contract 2—Well Houses and Site Improvements

There being no further business, Jones moved, Swank seconded to adjourn the meeting. The Mayor therefore declared the meeting adjourned at 7:12 P.M. and to reconvene at the next regular council meeting on November 24, 2026, at 6:00 P.M.

s/s Roger McQueen, Mayor
s/s Karla Gray, City Clerk/Treasurer