

**MINUTES OF REGULAR COUNCIL MEETING AUGUST 14, 2018**

The Shenandoah City Council met in regular session on August 14, 2018 at 6:00 P.M. in the Council Chambers of City Hall. Present were Mayor Richard Hunt and Councilmembers Rita Gibson, Bob Burchett, Kim Swank, Toni Graham, and Aaron Green. Also present were City Clerk/Treasurer Karla Gray, City Administrator Jim Davey, and City Attorney Mahlon Sorensen.

Burchett moved, Gibson seconded to approve the agenda. Passed unanimously.

At 6:01 P.M., the Mayor announced that this was the date, time, and place for the public hearing on the proposed amendment of City Ordinance Traffic and Vehicles Chapter 69 Parking Regulations by adding no parking zone 67. Sycamore St. on the East side from W. Sheridan Ave. south to the Alley [north of the Armory]. Mayor Hunt stated that this was previously requested by the Police Chief as there have been concerns for the safety of the Officers who leave on calls and have vehicles blocking the view from oncoming traffic. No other comments were made.

The Mayor closed the Public Hearing at 6:02 P.M.

Graham moved, Gibson seconded approving the consent agenda which included the minutes of the July 24, 2018 Regular Meeting; Approving minutes of the August 4, 2018 Special Meeting; Approving renewal permit Class C Liquor License (LC) (Commercial) with Sunday Sales for Sheri Christianson DBA Sheri's located at 504 W. Sheridan Ave.; Approving renewal permit Class C Beer Permit (BC) with Class B Native Wine Permit and Sunday Sales for Casey's Marketing Company DBA Casey's General Store #1712 at 605 S. Fremont St.; Approving renewal permit Class E Liquor License (LE) with Class B Wine Permit, Class C Beer Permit (Carryout Beer), and Sunday Sales for ROR, LLC DBA Rocstop at 1310 W. Sheridan Ave.; Approving renewal permit Special Class C Liquor License (BW) (Beer/Wine) with Outdoor Service for Renay M. Cabbage DBA The Sanctuary Restaurant at 207 S. Elm St. [Pending Dram Shop]; and Approving City Hall Employees to attend Iowa Employment Conference on October 10, 2018 in Altoona, IA [J. Lambertsen, M. Herold] [City Vehicle]. Passed unanimously.


Burchett moved, Graham seconded to approve the Abstract of Claims #2019-03 for \$597,123.21. Passed unanimously.

Burchett moved, Gibson seconded to approve the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION APPROVING THE PROPOSED AMENDMENT OF CITY ORDINANCE  
TRAFFIC AND VEHICLES CHAPTER 69 PARKING REGULATIONS BY ADDING NO PARKING  
ZONE 67. SYCAMORE ST. ON THE EAST SIDE FROM W. SHERIDAN AVENUE SOUTH TO THE  
ALLEY [NORTH OF THE ARMORY]**

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving a proposed amendment of City Ordinance Traffic and Vehicles Chapter 69 Parking Regulations by adding No Parking Zone 67. Sycamore St. on the East Side form W. Sheridan Avenue South to the Alley [North of the Armory].

PASSED AND APPROVED this 14<sup>th</sup> day of August, 2018.

  
MAYOR

  
CITY CLERK


Gibson moved, Graham seconded to approve the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION TO APPROVE THE SALE OF CITY OWNED PROPERTY LOCATED AT 102 N.  
WEBSTER AND SET A PUBLIC HEARING DATE ON AUGUST 28, 2018 AT 6:00 P.M.  
[K. McNEW, \$2,000.00]**

## CONTINUED MINUTES OF REGULAR COUNCIL MEETING AUGUST 14, 2018

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving the sale of City owned property located at 102 N. Webster and set a Public Hearing date on August 28, 2018 at 6:00 P.M [K. McNew, \$2,000.00].

PASSED AND APPROVED this 14<sup>th</sup> day of August, 2018.

  
MAYOR


  
CITY CLERK

Burchett moved, Gibson seconded to approve the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION APPROVING THE PROPOSED AMENDMENT OF CITY ORDINANCE TRAFFIC AND VEHICLES CHAPTER 69 PARKING REGULATIONS BY ADDING NO PARKING ZONE 68. HARRISON ST. ON THE EAST SIDE FROM E. NISHNA RD. NORTH TO THE HARRISON ST. DRIVEWAY OF WINDSOR MANOR AT 601 HARRISON ST. AND SET A PUBLIC HEARING ON AUGUST 28, 2018 AT 6:00 P.M.**

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving a proposed amendment of City Ordinance Traffic and Vehicles Chapter 69 Parking Regulations by adding No Parking Zone 68. Harrison St. on the East side from E. Nishna Rd. North to the Harrison St. Driveway of Windsor Manor at 601 Harrison St. and set a Public Hearing on August 28, 2018 at 6:00 P.M.

PASSED AND APPROVED this 14<sup>th</sup> day of August, 2018.

  
MAYOR


  
CITY CLERK

Green moved, Gibson seconded to approve the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION PROPOSING DEED OR RELEASE OF A PORTION OF AN EASEMENT FROM SEPTEMBER 26, 1995 LOCATED ON OR ABOUT LOT 14 OF DIVISION I OF SLEEPY HOLLOW ADDITION. [114 SLEEPY HOLLOW DR.]**

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, proposing deed or release of a portion of an easement from September 26, 1995 located on or about Lot 14 of Division 1 of Sleepy Hollow Addition. [114 Sleepy Hollow Dr.].

PASSED AND APPROVED this 14<sup>th</sup> day of August, 2018.

  
MAYOR

  
CITY CLERK

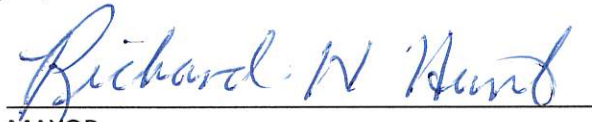
Swank moved, Burchett seconded to approve the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION APPROVING THE REQUEST OF DEMOLITION OF NUISANCE/DILAPIDATED PROPERTIES LOCATED AT 311 N. BROAD ST, 308 N. PEAR ST. AND 1115 W. LOWELL AVE.**

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving demolition of Nuisance/Dilapidated properties located at 311 N. Broad St., 308 N. Pear St. and 1115 W. Lowell Ave.

## CONTINUED MINUTES OF REGULAR COUNCIL MEETING AUGUST 14, 2018

PASSED AND APPROVED this 14<sup>th</sup> day of August, 2018.

  
MAYOR

  
CITY CLERK

Graham moved, Gibson seconded to approve the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION APPROVING 2018 NUTRIENT REDUCTION STRATEGY FEASIBILITY STUDY-  
PHASE III REPORT FOR THE CITY OF SHENANDOAH'S WASTEWATER TREATMENT FACILITY  
[JEO CONSULTING GROUP]**

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving 2018 Nutrient Reduction Strategy Feasibility Study-Phase III Report for the City of Shenandoah's Wastewater Treatment Facility. [JEO Consulting]

PASSED AND APPROVED this 14<sup>th</sup> day of August, 2018.

  
MAYOR


  
CITY CLERK

Graham moved, Gibson seconded to approve the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION APPROVING THE ANTIDegradation ALTERNATIVES ANALYSIS REPORT FOR  
THE CITY OF SHENANDOAH'S WASTEWATER TREATMENT FACILITY  
[JEO CONSULTING GROUP]**

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving Antidegradation Alternatives Analysis Report for the City of Shenandoah's Wastewater Treatment Facility. [JEO Consulting]

PASSED AND APPROVED this 14<sup>th</sup> day of August, 2018.

  
MAYOR

  
CITY CLERK

Burchett moved, Green seconded to approve the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION RATIFYING AND APPROVING \$2,000.00 SALARY INCREASE FOR FULL-TIME  
EMPLOYEE OF THE CITY OF SHENANDOAH WATER SUPERINTENDENT FOR 7 MONTH  
EVALUATION [T. MARTIN] [NEW HOURLY RATE \$27.86, OLD HOURLY RATE \$26.89].**

**WHEREAS**, the following position(s) and rate increase(s) have been recommended by the City Council, City Administrator, and

**WHEREAS**, the position and rate set forth have been included in the FY 2019 adopted budget, so

**WHEREAS**, be it resolved by the City Council of the City of Shenandoah, that the following position and rate be hereby ratified and approved as follows:

Name:	Position:	Amount:
Timothy Martin	Water Superintendent	\$27.86/hr.

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, ratifying and approving rate/salary for Full-Time employee of the City of Shenandoah-Water Superintendent for 7-month evaluation. [T. Martin] [new hourly rate \$27.86, Old hourly rate \$26.89].

PASSED AND APPROVED this 14<sup>th</sup> day of August, 2018.

Kavanaugh  
CITY CLERK

Richard W. Hunt  
MAYOR

Swank moved, Gibson seconded to approve the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION RATIFYING AND APPROVING RATE/SALARIES FOR PART-TIME /SEASONAL EMPLOYEES OF THE CITY OF SHENANDOAH-LIBRARY. [JESSICA STENGEL, \$7.25/HR.-LIBRARY PAGE; CAITLYN LONG, \$7.25/HR.-LIBRARY PAGE; LIBBY EHLERS, \$7.25/HR.-LIBRARY PAGE; LAURA GUTIERREZ, \$9.00/HR.-LIBRARY CLERK]**

**WHEREAS**, the following position(s) and rate increase(s) have been recommended by the City Council, City Administrator, Library Director, Library board and

**WHEREAS**, the position and rate set forth have been included in the FY 2019 adopted budget, so

**WHEREAS**, be it resolved by the City Council of the City of Shenandoah, that the following position and rate be hereby ratified and approved as follows:

Name:	Position:	Amount:
J. Stengel	Library Page	\$7.25/hr.
C. Long	Library Page	\$7.25/hr.
L. Ehlers	Library Page	\$7.25/hr.
L. Gutierrez	Library Clerk	\$9.00/hr.

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, ratifying and approving rate/salaries for Part-Time/Seasonal employees of the City of Shenandoah-Library [Jessica Stengel, \$7.25/hr.-Library Page; Caitlyn Long, \$7.25/hr.-Library Page; Libby Ehlers, \$7.25/hr.-Library Page; Laura Gutierrez, \$9.00/hr.-Library Clerk].

PASSED AND APPROVED this 14<sup>th</sup> day of August, 2018.

Kavanaugh  
CITY CLERK

Richard W. Hunt  
MAYOR

A discussion was held on the legal requirements of where landfill debris should be hauled and the process to assure that trash generated in Shenandoah is hauled to the Page County Landfill. Mayor Hunt had two questions regarding this issue. He asked whose refuse gets hauled to Fremont County and also asked about the grass clippings that have accumulated during the summer. Hunt stated that the City has diligently worked with the DNR to allow the City to burn brush and clippings to help reduce landfill costs. Kelly Morehouse, representative for Shenandoah Sanitation, confirmed that the Earl May Distribution Center & Eaton's refuse is hauled to the Fremont County Landfill. Morehouse also said that

## CONTINUED MINUTES OF REGULAR COUNCIL MEETING AUGUST 14, 2018

he is currently trying different methods to alleviate the abundance of grass clippings. City Attorney Sorensen questioned Morehouse where the City's refuse is hauled to. Morehouse answered that all the trash is disposed at the Page County Landfill.

Burchett moved, Gibson seconded to approve the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION ON APPROVING THE PURCHASE OF A SWING SET/WOOD FIBERS FOR  
McCOMB PARK FROM BOLAND RECREATION IN THE AMOUNT OF \$9,400.00 [2 TOT, 2  
BELT, 1 GENERATION AND 1 HANDICAP SWING]  
[PURCHASE WILL BE PAID BY WILSON TRUST]**

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving the purchase of a swing set/wood fibers for McComb Park from Boland Recreation in the amount of \$9,400.00 [2 Tot, 2 Belt, 1 Generation and 1 Handicap Swing].

PASSED AND APPROVED this 14<sup>th</sup> day of August, 2018.

  
MAYOR

  
CITY CLERK

For Citizens Opportunity to Address the Council-None.

For Council/Committee Reports— Mayor Hunt commented Mediacom has raised monthly fees.

Items for Future Agenda— Sale of property located at 102 N. Webster [K. McNew, \$2,000.00], Chapter 69 Parking Regulations.

There being no further business, Graham moved, Gibson seconded to adjourn the meeting. The Mayor therefore declared the meeting adjourned at 6:29 P.M. and to reconvene at the next regular council meeting on August 28, 2018 at 6:00 P.M.

  
MAYOR

  
CITY CLERK