

**MINUTES OF REGULAR COUNCIL MEETING JUNE 13, 2017**

The Shenandoah City Council met in regular session on June 13, 2017 at 6:00 P.M. in the Council Chambers of City Hall. Present were Mayor Richard Hunt and Councilmembers Rita Gibson, Bob Burchett, Kim Swank, Toni Graham and Aaron Green. Also present were City Clerk/Treasurer Karla Gray, City Administrator Jim Davey, and City Attorney Mahlon Sorensen.

Graham moved, Gibson seconded to approve the agenda. Passed unanimously.

At 6:03 P.M., the Mayor announced that this was the date, time, and place for the public hearing approving the proposed Budget Amendments for FY17. No comments were made.

The Mayor closed the public hearing at 6:03 P.M.

Gibson moved, Swank seconded to approve the consent agenda which included the minutes of the regular meeting of May 23, 2017. Passed unanimously. Gibson moved, Graham seconded approving City Hall employee to attend IaCMA Summer Conference on July 12-14 in Moravia, IA [Davey] [City vehicle]. Passed unanimously. Gibson moved, Swank seconded approving City Hall employee and Council member to attend Iowa League of Cities Annual Conference on September 27-29 in Davenport, IA [Davey, T. Graham] [City vehicle]. Graham abstain. Passed. Gibson moved, Burchett seconded approving City Hall employee to attend Municipal Professionals Academy on July 26-28 in Ames, IA [Gray]. Passed unanimously. Green moved, Gibson seconded approving City Hall employee to attend Municipal Professionals Institute on July 24-26 in Ames, IA [Matzinger] [City Vehicle]. Passed unanimously. Swank moved, Gibson seconded to approve renewal permit [Cigarette/Tobacco/Nicotine/Vapor] from July 1, 2017-June 30, 2018 [Casey's Store #1712; Casey's Store #2539; Dollar General Store #2279; Fareway Stores, Inc. #938; Hy-Vee Food Store; Rocstop; Wal-Mart Store #1683]. Passed unanimously. Burchett moved, Gibson seconded approving renewal permit Class C Liquor License (LC) (Commercial) with Class C Liquor License (LC) (Commercial) and Sunday Sales for El Porton Mexican Grille Inc. DBA El Porton Mexican Grille at 506 S. Fremont St. [Pending Dram Shop]. Passed unanimously.

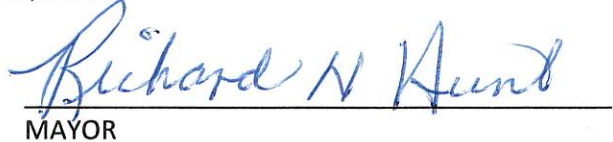
Graham moved, Gibson seconded to approve the Abstract of Claims #2017-23 for \$441,520.72. Passed unanimously.

Swank moved, Gibson seconded to approve the following resolution. On roll call the vote was "Ayes" unanimous. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION APPROVING PROPOSED BUDGET AMENDMENTS FOR FY17  
[PUBLIC HEARING ITEM 5A]**

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving proposed Budget Amendments for FY17 [Public Hearing Item 5A].

PASSED AND APPROVED this 13<sup>th</sup> day of June, 2017.

  
MAYOR

  
CITY CLERK

Burchett moved, Gibson seconded to approve the following resolution. On roll call the vote was "Ayes" unanimous. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION APPROVING PAY REQUEST #92 TO FOX ENGINEERING IN THE AMOUNT OF  
\$14,028.29 FOR MAY 2017 [WATER TREATMENT PLANT]**

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving pay request #92 to Fox Engineering in the amount of \$14,028.29 for May 2017 [Water Treatment Plant]

PASSED AND APPROVED this 13<sup>th</sup> day of June, 2017.

*Richard N Hunt*  
MAYOR

*Kaulaway*  
CITY CLERK

Gibson moved, Burchett seconded to approve the following resolution. On roll call the vote was "Ayes" unanimous. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION APPROVING PAY REQUEST #43 TO LIBERTY MUTUAL IN THE AMOUNT OF \$48,714.58 FOR APRIL 2017 AND MAY 2017 AND NOT WRITE THE CHECK [WATER TREATMENT PLANT] [FOX ENGINEERING DOES NOT RECOMMEND THAT THE CITY PAY THIS BILL AS IT EXCEEDS THE VALUE OF FEES THAT HAVE BEEN PREVIOUSLY PAID BY THE CITY FOR "DEFECTIVE WORK" AND OTHER ITEMS THAT CAN BE CHARGED BACK TO THE CONTRACTOR IN ACCORDANCE WITH THE CONTRACT DOCUMENTS].**

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving Pay Request #43 to Liberty Mutual in the amount of \$48,714.58 for April 2017 and May 2017 and not write the check [Water Treatment Plant] [Fox Engineering does not recommend that the City pay this bill as it exceeds the value of fees that have been previously paid by the City for "Defective Work" and other items that can be charged back to the contractor in accordance with the Contract Documents].

PASSED AND APPROVED this 13<sup>th</sup> day of June, 2017.

*Richard N Hunt*  
MAYOR

*Kaulaway*  
CITY CLERK

Swank moved, Gibson seconded to approve the following resolution. On roll call the vote was "Ayes" unanimous. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION RATIFYING & APPROVING RATE/SALARIES FOR FULL-TIME HOURLY EMPLOYEES' OF THE CITY OF SHENANDOAH FOR FY2018.**

**WHEREAS**, the following position(s) and rate increase(s) have been recommended by the City Council, City Administrator, and

**WHEREAS**, the position and rate set forth have been included in the FY 2018 adopted budgets, so

**WHEREAS**, be it resolved by the City Council of the City of Shenandoah, that the following position and rate be hereby ratified and approved as follows:

Name:	Position:	Amount:
Carolyn Matzinger	Deputy City Clerk	\$17.50/Hr.
Jessica Lambertsen	Payroll/HR	\$16.50/Hr.
Marsha Herold	Utility Billing	\$15.00/Hr.
Kyle Sparks	Sergeant	\$23.50/Hr.
Macy Mather	K-9 Officer	\$22.75/Hr.
Michael Cisneros	Officer	\$19.00/Hr.
Tom Johnson	Officer	\$19.75/Hr.
Ethan Johnson	Officer	\$21.25/Hr.
Andrew Brownlee	Officer	\$21.25/Hr.
Grant Booker	Officer	\$19.00/Hr.

## CONTINUED MINUTES OF REGULAR COUNCIL MEETING JUNE 13, 2017

Victor Slape	Officer	\$20.50/Hr.
Jean Stribling	PD Clerk	\$18.00/Hr.
Jena Bowers	PD Clerk	\$14.00/Hr.
Thomas Foutch	Wastewater	\$20.50/Hr.
Trent Tillman	Utility/Laborer	\$16.75/Hr.
Gaylen Lundgren	Utility/Laborer	\$17.50/Hr.
Jim Wood	Parks	\$16.00/Hr.
Christopher Sokolowski	Water/Animal Control	\$21.00/Hr.
Joseph Wolfe	Water	\$20.00/Hr.
Timothy Martin	Water	\$20.00/Hr.
Darin Pease	Water	\$20.00/Hr.
Kent Hoxie	Water	\$20.00/Hr.
Dave Graham	Street	\$18.25/Hr.
Bodie Falk	Street	\$18.25/Hr.
Mike Roush	Street	\$17.50/Hr.
Gary Stribling	Fire	\$14.17/Hr.
Steve Stribling	Fire	\$14.17/Hr.
Jay Lindburg	Fire	\$14.17/Hr.
Liz Trippler	Library	\$20.24/Hr.
Joy Stortvedt	Library	\$17.91/Hr.
Carole Dailey	Library	\$13.75/Hr.

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, ratifying and approving rate/salaries for full-time employees of the City of Shenandoah for FY2018.

PASSED AND APPROVED this 13<sup>th</sup> day of June, 2017.

  
MAYOR

  
CITY CLERK

Graham moved, Gibson seconded to approve the following resolution. On roll call the vote was "Ayes" unanimous. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION RATIFYING AND APPROVING RATE/SALARY FOR  
SEASONAL EMPLOYEE OF THE CITY OF SHENANDOAH  
[SONIA WILLERS, BASEBALL TICKET TAKER, \$8.50/HR.]**

**WHEREAS**, the following position(s) and rate increase(s) have been recommended by the City Administrator, Park and Rec Director, Park Board and

**WHEREAS**, the position and rate set forth have been included in the FY 2017 and FY 2018 adopted budgets, so

**WHEREAS**, be it resolved by the City Council of the City of Shenandoah, that the following position and rate be hereby ratified and approved as follows:

## CONTINUED MINUTES OF REGULAR COUNCIL MEETING JUNE 13, 2017

Name:	Position:	Amount:
Sonia Willers	Baseball Ticket-Taker	\$8.50/Hr.

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, ratifying and approving rate/salary for seasonal employee of the City of Shenandoah [Sonia Willers, Baseball Ticket-Taker, \$8.50/Hr.].

PASSED AND APPROVED this 13<sup>th</sup> day of June, 2017.

  
MAYOR

  
CITY CLERK

Gibson moved, Graham seconded to approve the following resolution. On roll call the vote was "Ayes" unanimous. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION RATIFYING AND APPROVING RATE/SALARY FOR  
FULL-TIME EMPLOYEE OF THE CITY OF SHENANDOAH  
[JENA BOWERS, POLICE DEPT. CLERK, \$13.50/HR.]**

**WHEREAS**, the following position(s) and rate increase(s) have been recommended by the City Administrator, Police Chief and

**WHEREAS**, the position and rate set forth have been included in the FY 2017 and FY 2018 adopted budgets, so

**WHEREAS**, be it resolved by the City Council of the City of Shenandoah, that the following position and rate be hereby ratified and approved as follows:

Name:	Position:	Amount:
Jena Bowers	Police Dept. Clerk	\$13.50/Hr.

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, ratifying and approving rate/salary for Full-Time employee of the City of Shenandoah [Jena Bowers, Police Dept. Clerk, \$13.50/Hr.].

PASSED AND APPROVED this 13<sup>th</sup> day of June, 2017.

  
MAYOR

  
CITY CLERK


Graham moved, Gibson seconded to approve the following resolution. On roll call the vote was "Ayes" unanimous. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION APPROVING THE PURCHASE OF A 2017 POLICE TAHOE VEHICLE WITH  
EQUIPMENT FROM KARL CHEVROLET IN THE AMOUNT OF \$43,707.16 [PAID BY WILSON  
TRUST FUNDS] AND THE PURCHASE AND INSTALLATION OF CAMERA/SECURITY SYSTEMS  
FOR WILSON AQUATIC CENTER, PARK/REC MAINTENANCE SHED, CITY HALL FROM  
JOHNSTON COMMUNICATIONS IN THE AMOUNT OF \$14,934.84.  
[PAID BY WILSON TRUST FUNDS].**

## CONTINUED MINUTES OF REGULAR COUNCIL MEETING JUNE 13, 2017

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa approving the purchase of a 2017 Police Tahoe vehicle with equipment from Karl Chevrolet in the amount of \$43,707.16 [Paid by Wilson Trust Funds] and the purchase and installation of camera/security systems for Wilson Aquatic Center, Park/Rec Maintenance shed, City Hall from Johnston Communications in the amount of \$14,934.84 [Paid by Wilson Trust Funds].

PASSED AND APPROVED this 13<sup>th</sup> day of June, 2017.

  
MAYOR

  
CITY CLERK

For Citizens Opportunity to Address the Council-Citizen Natalie Egbert brought letters from neighbors in regards to chickens in City limits.

For Council/Committee Reports-Administrator Davey updated council on Fireworks permits for stands in City limits. The City has not received a completed application from anyone requesting to sell fireworks as of this day.

Items for Future Agenda- FY2017 Transfer of Funds [General/Debt service]. FY2018 Purchases [View Street Pay Loader and Water Dept. backhoe]

There being no further business, Burchett moved, Graham seconded to adjourn the meeting. The Mayor therefore declared the meeting adjourned at 6:28 P.M. to reconvene at the next regular council meeting on June 27, 2017 at 6:00 P.M.

  
MAYOR

  
CITY CLERK