

**MINUTES OF REGULAR COUNCIL MEETING MAY 23, 2017**

The Shenandoah City Council met in regular session on May 23, 2017 at 6:00 P.M. in the Council Chambers of City Hall. Present were Mayor Richard Hunt and Councilmembers Rita Gibson, Bob Burchett, Kim Swank, Toni Graham and Aaron Green. Also present were City Clerk/Treasurer Karla Gray, City Administrator Jim Davey, and City Attorney Mahlon Sorensen.

Graham moved, Green seconded to approve the agenda. Passed unanimously.

At 6:00 P.M., the Mayor announced that this was the date, time, and place for the public hearing approving the proposed Budget Amendments FY17. City Clerk/Treasurer Karla Gray stated that there was some errors on the Budget Amendment form that was recently published in the Valley News. Those errors have been fixed and will be published at a later date upon Council approval. No other comments were made.

The Mayor closed the public hearing at 6:02 P.M.

At 6:02 P.M., the Mayor announced that this was the date, time, and place for the public hearing approving proposed amendments of Ordinance 1999-03 Establishing and Regulating the Municipal Cemetery known as Rose Hill Cemetery and Chapter 115 of the City of Shenandoah Code of Ordinances, first reading. No comments were made.

The Mayor closed the public hearing at 6:03 P.M.

At 6:03 P.M., the Mayor announced that this was the date, time, and place for the public hearing approving proposed amendments of Chapter 41, Section 41.11 Fireworks Permit of the City of Shenandoah Code of Ordinances, first reading. No comments were made.

The Mayor closed the public hearing at 6:04 P.M.

Gibson moved, Graham seconded to approve the consent agenda which included the minutes of the regular meeting of May 9, 2017 with the amendment of adding Toni Graham to the minutes of those that were present and the minutes of the Special meeting of May 16, 2017. Passed unanimously. Burchett moved, Gibson seconded to approve April 2017 Treasurer's Report. Passed unanimously. Swank moved, Graham seconded approving renewal permit Class C Liquor License (LC) (Commercial) with Brew Pub, Class C Liquor License (LC) (Commercial), Outdoor Service and Sunday Sales for William and Debra Hillman DBA Depot Deli & Lounge at 101 Railroad St. [Pending Dram Shop]. Passed unanimously. Gibson moved, Graham seconded approving renewal permit Class C Liquor License (LC) (Commercial) with Class C Liquor License (LC) (Commercial), Outdoor Service and Sunday Sales for George R. Whitehill DBA Dirt's Place at 116 N. Blossom St. Passed unanimously. Green moved, Graham seconded approving renewal permit Class E Liquor License (LE) with Class B Wine Permit, Class C Beer Permit (Carryout Beer), Class E liquor License (LE), and Sunday Sales for Wal-Mart Store, Inc. DBA Wal-Mart #1683 at 705 S. Fremont St. Passed Unanimously. Gibson moved, Burchett seconded approving New permit Class C Liquor License (LC) (Commercial) with Class C Liquor License (LC) (Commercial), Outdoor Service and Sunday Sales for KODB LLC DBA The Club at 1800 S. Elm St. [Pending Dram Shop]. Passed unanimously.

Swank moved, Gibson seconded to approve the Abstract of Claims #2017-22 for \$474,288.63. Passed unanimously.

Swank moved, Gibson seconded to table the following resolution. On roll call the vote was "Ayes" unanimous. Whereupon the Mayor declared the resolution duly tabled.

**RESOLUTION TBLING PROPOSED BUDGET AMENDMENTS FOR FY17  
[PUBLIC HEARING ITEM 5A]**

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, tabled the proposed Budget Amendments for FY17 [Public Hearing Item 5A].

## CONTINUED MINUTES OF REGULAR COUNCIL MEETING MAY 23, 2017

PASSED AND TABLED this 23<sup>rd</sup> day of May, 2017.

Kavanaugh  
CITY CLERK

Richard N Hunt  
MAYOR

Burchett moved, Gibson seconded to approve the proposed amendment of the following resolution. Green moved, Burchett seconded to waive the 2<sup>nd</sup> and 3<sup>rd</sup> readings. Swank moved, Burchett seconded to approve the adoption of the proposed amendment. On roll call the vote was "Ayes" unanimous on all motions. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION APPROVING PROPOSED AMENDMENTS OF ORDINANCE 1999-03  
ESTABLISHING AND REGULATING THE MUNICIPAL CEMETERY KNOWN AS ROSE HILL  
CEMETERY AND CHAPTER 115 OF THE CITY OF SHENANDOAH CODE OF ORDINANCES,  
FIRST READING [PUBLIC HEARING ITEM 5B]**

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving proposed amendments of Ordinance 1999-03 establishing and regulating the Municipal Cemetery known as Rose Hill Cemetery and Chapter 115 of the City of Shenandoah Code of Ordinances, First reading [Public Hearing Item 5B].

PASSED AND APPROVED this 23<sup>rd</sup> day of May, 2017.

Kavanaugh  
CITY CLERK

Richard N Hunt  
MAYOR

Graham moved, Gibson seconded to approve the proposed amendment of the following resolution. Swank moved, Graham seconded to waive the 2<sup>nd</sup> and 3<sup>rd</sup> readings. Graham moved, Gibson seconded to approve the adoption of the proposed amendment. On roll call the vote was "Ayes" unanimous on all motions. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION APPROVING PROPOSED AMENDMENTS OF CHAPTER 41, SECTION 41.11  
FIREWORKS PERMIT OF THE CITY OF SHENANDOAH CODE OF ORDINANCES, FIRST  
READING [PUBLIC HEARING ITEM 5C]**

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving proposed amendments of Chapter 41, Section 41.11 Fireworks Permit of the City of Shenandoah Code of Ordinances, First reading [Public Hearing Item 5C].

PASSED AND APPROVED this 23<sup>rd</sup> day of May, 2017.

Kavanaugh  
CITY CLERK

Richard N Hunt  
MAYOR

Swank moved, Graham seconded to approve the following resolution. On roll call the vote was "Ayes" unanimous. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION APPROVING PAY REQUEST #2 TO HOWREY CONSTRUCTION IN THE AMOUNT  
OF \$153,452.06 FOR THE SAFE ROUTE TO SCHOOL PROJECT.**

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, ratifying and approving Pay Request #2 Howrey Construction in the amount of \$153,452.06 for the Safe Route to School Project.

PASSED AND APPROVED this 23<sup>rd</sup> day of May, 2017.

*Richard W Hunt*  
MAYOR

*Kauffman*  
CITY CLERK

Graham moved, Gibson seconded to approve the following resolution. On roll call the vote was "Ayes" unanimous. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION RATIFYING AND APPROVING RATE/SALARIES FOR SEASONAL EMPLOYEES OF THE CITY OF SHENANDOAH-PARK AND REC.**

**WHEREAS**, the following position(s) and rate increase(s) have been recommended by the City Administrator, Park Board, and Park and Rec Director and

**WHEREAS**, the position and rate set forth have been included in the FY 2017 and FY 2018 adopted budgets, so

**WHEREAS**, be it resolved by the City Council of the City of Shenandoah, that the following position and rate be hereby ratified and approved as follows:

Name:	Position:	Amount:
Josh Miller	Tennis Coach	\$775/annual
Jordan Major	Baseball Coach	\$850/annual
Betsy Max	Ticket Taker	\$8.50/Hr.
Toni Bounds	Ticket Taker	\$8.50/Hr.

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, ratifying and approving rate/salaries for part-time employees of the City of Shenandoah-Park/Rec Seasonal Staff.

PASSED AND APPROVED this 23<sup>rd</sup> day of May, 2017.

*Richard W Hunt*  
MAYOR

*Kauffman*  
CITY CLERK

Gibson moved, Graham seconded to approve the following resolution. On roll call the vote was "Ayes" unanimous. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION RATIFYING AND APPROVING RATE/SALARY FOR SEASONAL EMPLOYEES OF THE CITY OF SHENANDOAH-WILSON AQUATIC CENTER STAFF.**

**WHEREAS**, the following position(s) and rate increase(s) have been recommended by the City Administrator, Park Board and Aquatic Director and


**WHEREAS**, the position and rate set forth have been included in the FY 2017 and FY 2018 adopted budgets, so

**WHEREAS**, be it resolved by the City Council of the City of Shenandoah, that the following position and rate be hereby ratified and approved as follows:

## CONTINUED MINUTES OF REGULAR COUNCIL MEETING MAY 23, 2017

Name:	Position:	Amount:
John "Colton" Leece	Lifeguard [Returning]	\$8.00/Hr.
Jordan Major	Lifeguard [Returning]	\$7.25/Hr.
Mason Silence	Lifeguard [New hire/Pending Certification]	\$7.25/Hr.
Jessica Jackson	Lifeguard [New hire/Pending Certification]	\$7.25/Hr.
Faith Dailey	Lifeguard [New hire/Pending Certification]	\$7.25/Hr.

PASSED AND APPROVED this 23<sup>rd</sup> day of May, 2017.

  
MAYOR

  
CITY CLERK

A discussion was held amending Chapter 55.05 of the City of Shenandoah Code of Ordinances to wit, it is unlawful for a person to keep livestock within the City except in compliance with the City's Zoning regulations. Citizen, Natalie Stegall-Egbert plead her case to allow poultry with-in the city limits. Administrator Davey stated an amendment to the current Ordinance would have to benefit all of Shenandoah's residents. Mayor Hunt asked for them to bring letters from their neighbors at the next Council meeting.

Green moved, Graham seconded to table the following resolution. On roll call the vote was "Ayes" unanimous. Whereupon the Mayor declared the resolution duly tabled.

**RESOLUTION TO TABLING THE AMENDMENT OF CHAPTER 55.05 OF THE CITY OF SHENANDOAH CODE OF ORDINANCES TO WIT, IT IS UNLAWFUL FOR A PERSON TO KEEP LIVESTOCK WITHIN THE CITY EXCEPT IN COMPLIANCE WITH THE CITY'S ZONING REGULATIONS.**

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa tabling the amendment of Chapter 55.05 of the City of Shenandoah Code of Ordinances to with it is unlawful for a person to keep livestock within the City except in compliance with the City's Zoning regulations.

PASSED AND TABLED this 23<sup>rd</sup> day of May, 2017.

  
MAYOR

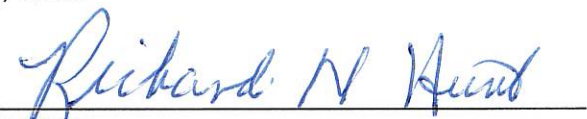
  
CITY CLERK

Burchett moved, Gibson seconded to approve the following resolution. On roll call the vote was "Ayes" unanimous. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION APPROVING PROPOSED BUDGET AMENDMENTS FOR FY17 AND SETTING PUBLIC HEARING DATE AS JUNE 13, 2017 AT 6:00 P.M.**

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa approving proposed budget amendments for FY17 and setting Public Hearing date as June 13, 2017 at 6:00 P.M.

PASSED AND APPROVED this 23<sup>rd</sup> day of May, 2017.

  
MAYOR

  
CITY CLERK

## CONTINUED MINUTES OF REGULAR COUNCIL MEETING MAY 23, 2017

A discussion was held regarding the Rose Hill Cemetery Memorial Day preparations. Sexton Gibilisco clarified flowers are permitted in addition to One (1) Shepard hook per grave space and up to Two (2) solar lights. Sexton Gibilisco concluded there is a Cemetery clean-up scheduled after Memorial Day.

For Citizens Opportunity to Address the Council-Citizen John Greenleaf offered praise to Chief Gray and Sergeant Sparks for their efforts with Property Nuisances.

For Council/Committee Reports-Councilmember Swank shared there will be a Open House for the newly renovated Park and Rec. Tennis Courts, Flag Pole, Scoreboard on June 6, 2017. Councilmember Green encouraged safety & caution for windmill trucks and trains. Councilmember Swank concluded with safety and caution for the kids as school will be dismissing on May 24, 2017.

Items for Future Agenda- Public Hearing—Budget Amendment.

There being no further business, Gibson moved, Graham seconded to adjourn the meeting. The Mayor therefore declared the meeting adjourned at 6:40 P.M. to reconvene at the next regular council meeting on June 13, 2017 at 6:00 P.M.

  
MAYOR

  
CITY CLERK