

## MINUTES OF REGULAR COUNCIL MEETING SEPTEMBER 10, 2019

The Shenandoah City Council met in regular session on September 10, 2019, at 6:00 P.M. in the Council Chambers of City Hall. Present were Mayor Richard Hunt and Councilmembers, Rita Gibson, Robert Burchett, Kim Swank, Toni Graham and Aaron Green. Also present were City Clerk/Treasurer Karla Gray, City Administrator AJ Lyman and City Attorney Mahlon Sorensen.

Green moved; Gibson seconded approving the agenda. Passed unanimously.

At 6:00 P.M., the Mayor announced that this was the date, time, and place for the Public Hearing on proposed amendments to Water Ordinance Chapter 90.04, Chapter 90.06, Chapter 90.13, and Chapter 92.05, first reading. Zero oral comments were made and no written comments were received.

The Mayor closed the Public Hearing at 6:01 P.M.

Gibson moved, Graham seconded approving consent agenda items consisting of the minutes from the August 27, 2019 Regular Meeting; City Employees to attend Iowa Municipal Finance Officers Association from October 16-18, 2019 in Des Moines, IA [K. Gray; C. Matzinger] [City Vehicle]; City Employees to attend Iowa Municipal Finance Officers Association from April 15-17, 2020 in Des Moines, IA [K. Gray; J. Lambertsen] [City Vehicle]; renewal permit #BC0021897 Class C Beer permit (BC) with Class B Wine Permit for Casey's Marketing Company DBA Casey's General Store #1712 located at 605 S. Fremont St; renewal permit #BC0028220 Class C Beer Permit (BC) with Class B Wine Permit for Casey's Marketing Company DBA Casey's General Store #2539 located at 501 W. Clarinda Ave; and re-appointing Allan Jordan as a board member for the Tree Board [Term expires 10-26-2022]. Passed unanimously.

Burchett moved; Gibson seconded approving the Abstract of Claims #2020-05 for \$349,887.97. Passed unanimously.

Graham moved, Gibson seconded approving proposed amendments to Water Ordinance Chapter 90.04, Chapter 90.06, Chapter 90.13, and Chapter 92.05, first reading. On roll call, the votes were "Ayes" unanimously. Green moved, Burchett seconded to waive the 2nd and 3rd readings. Gibson moved, Graham seconded to adopt the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

### RESOLUTION APPROVING PROPOSED AMENDMENTS TO WATER ORDINANCE CHAPTER 90.04, CHAPTER 90.06, CHAPTER 90.13, AND CHAPTER 92.05

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving proposed amendments to Water Ordinance Chapter 90.04, Chapter 90.06, Chapter 90.13, and Chapter 92.05.

PASSED AND APPROVED this 10<sup>th</sup> day of September, 2019.

  
MAYOR


  
CITY CLERK

Gibson moved; Green seconded approving the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

### RESOLUTION APPROVING THE SALE OF CITY OWNED PROPERTY LOCATED BETWEEN 1886 US HWY 59 AND 1890 US HWY 59 AND SET A PUBLIC HEARING DATE ON SEPTEMBER 24, 2019 AT 6:00 P.M. [GIL AND KIM GEE/GEE SYSTEMS, INC.]

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving the Sale of City owned property located between 1886 US Hwy 59 and 1890 US Hwy 59 and set a Public Hearing date on September 24, 2019 at 6:00 P.M. [Gil and Kim Gee/Gee Systems, Inc.].

PASSED AND APPROVED this 10<sup>th</sup> day of September, 2019.

  
MAYOR


  
CITY CLERK

Gibson moved; Graham seconded approving the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION APPROVING STREET CLOSURE REQUEST FROM SHENANDOAH CHAMBER AND INDUSTRY ASSOCIATION ON SEPTEMBER 14, 2019 [WABASH TRACE NATURE TRAIL MARATHON] [MAP OF BLOCKED STREETS ARE AVAILABLE AT CITY HALL]**

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving Street Closure request from Shenandoah Chamber and Industry Association on September 14, 2019 [Wabash Trace Nature Trail Marathon] [Map of blocked streets are available at City Hall].

PASSED AND APPROVED this 10<sup>th</sup> day of September, 2019.

  
MAYOR

  
CITY CLERK

Swank moved, Gibson seconded approving the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION APPROVING STREET CLOSURE REQUEST FROM SHENANDOAH CHAMBER AND INDUSTRY ASSOCIATION ON SEPTEMBER 28, 2019 [SHENFEST FESTIVITIES] [MAP OF BLOCKED STREETS ARE AVAILABLE AT CITY HALL]**

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving Street Closure request from Shenandoah Chamber and Industry Association on September 28, 2019 [Shenfest Festivities] [Map of blocked streets are available at City Hall].

PASSED AND APPROVED this 10<sup>th</sup> day of September, 2019.

  
MAYOR

  
CITY CLERK

Green moved, Gibson seconded to approve the following resolution. On roll call the vote was "Ayes" unanimous. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION RATIFYING AND APPROVING RATE/SALARIES FOR FULL TIME EMPLOYEE OF THE CITY OF SHENANDOAH – POLICE DEPT. [POLICE CLERK]**

**WHEREAS**, the following position(s) and rate increase(s) have been recommended by City Administrator, Police Chief and

**WHEREAS**, the position and rate set forth have been included in the FY 2020 adopted budget, so

**WHEREAS**, be it resolved by the City Council of the City of Shenandoah, that the following position and rate be hereby ratified and approved as follows:

## CONTINUED MINUTES OF REGULAR COUNCIL MEETING SEPTEMBER 10, 2019

Name:	Position:	Amount:
Amy Jones	Police Clerk	\$15.05/Hr.

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, ratifying and approving rate/salaries for Full-Time employee of the City of Shenandoah-Police. Dept. [Police Clerk].

PASSED AND APPROVED this 10<sup>th</sup> day of September, 2019.

Kavanaugh  
CITY CLERK

Richard N Hunt  
MAYOR

Burchett made a motion to move the meeting into Closed Session according to Iowa Code 21.5, paragraph G. to avoid disclosure of specific law enforcement matters such as current or proposed investigation, inspection or auditing techniques or schedules which if disclosed would enable law violator to avoid detection. Gibson seconded the motion. On roll call, the votes were "Ayes" unanimously.

The meeting moved into Closed Session at 6:18 P.M.

Green made a motion to move the meeting out of Closed Session and return to the Council Meeting in Open Session. Gibson seconded the motion. On roll call, the votes were "Ayes" unanimously. Mayor Hunt announced the meeting was back in Open Session at 6:30 P.M.

Graham moved, Gibson seconded approving the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION APPROVING CITY STAFF TO REVIEW INFORMATION TECHNOLOGY AND FINANCIAL SECURITY AND TAKE APPROPRIATE STEPS TO IMPROVE SECURITY AND OPEN NEW CHECKING ACCOUNTS IF SECURITY MEASURES INDICATE NEEDS FOR CHANGE**

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving City Staff to review information technology and financial security and take appropriate steps to improve security and open new checking accounts if security measures indicate needs for change.

PASSED AND APPROVED this 10<sup>th</sup> day of September, 2019.

Kavanaugh  
CITY CLERK

Richard N Hunt  
MAYOR

For Citizens Opportunity to Address the Council—None.

For Council/Committee Reports—None.

Items for Future Agenda—Public Hearing-Sale of property and Veteran Museum street closure.

There being no further business, Graham moved, Gibson seconded to adjourn the meeting. The Mayor therefore declared the meeting adjourned at 6:34 P.M. and to reconvene at the next regular council meeting on September 24, 2019, at 6:00 P.M.

Kavanaugh  
CITY CLERK

Richard N Hunt  
MAYOR