

MINUTES OF REGULAR COUNCIL MEETING AUGUST 11, 2020

The Shenandoah City Council met in regular session on August 11, 2020 at 6:00 P.M. in the Council Chambers of City Hall. Present were Mayor Richard Hunt and Councilmembers Rita Gibson, J. Eric Brantner, Kim Swank, Toni Graham and Cindy Arman. Also present were City Clerk Karla Gray, City Administrator AJ Lyman and City Attorney Mahlon Sorensen.

Graham moved; Gibson seconded approving the agenda. Passed unanimously.

At 6:03 P.M., the Mayor announced that this was the date, time, and place for the public hearing on the transfer of property from Evelyn Jones Trust located at 400 Evergreen St. with \$2,000.00 to the City of Shenandoah. Zero oral comments were made and no written comments were received in the Clerk's office.

The Mayor closed the Public Hearing at 6:04 P.M.

At 6:04 P.M., the Mayor announced that this was the date, time, and place for the public hearing on the sale of City owned property located on the west side of Mayridge Drive [adjacent to 1601 S. Elm St.]; Parcel #:0530254145000 commonly known as May Park to Shelly Skahill in the amount of \$750.00. Zero oral comments were made and no written comments were received in the Clerk's office.

The Mayor closed the Public Hearing at 6:05 P.M.

Gibson moved, Brantner seconded approving the consent agenda items that includes the minutes of the July 28, 2020 Regular Meeting; Renewal permit #LC0043749 Class C Liquor License (LC) (Commercial) for Sheri Christianson D/B/A Sheri's located at 504 W. Sheridan Ave.; and Renewal permit #BW0094964 Special Class Liquor License (BW) (Beer/Wine) with Outdoor Service for Renay Cabbage D/B/A The Sanctuary Restaurant located at 207 S. Elm St. [Pending Dram]. Passed unanimously.

Graham moved; Gibson seconded approving the Abstract of Claims #2021-03 for \$411,654.18. Passed unanimously.


Gibson moved; Brantner seconded approving the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION APPROVING THE TRANSFER OF PROPERTY FROM EVELYN JONES TRUST
LOCATED AT 400 EVERGREEN ST. WITH \$2,000.00 TO THE CITY OF SHENANDOAH**

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving the transfer of property from Evelyn Jones Trust located at 400 Evergreen St. with \$2,000.00 to the City of Shenandoah.

PASSED AND APPROVED this 11th day of August, 2020.


CITY CLERK


MAYOR


Swank moved; Gibson seconded approving the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

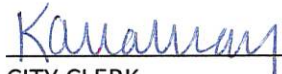
**RESOLUTION APPROVING THE SALE OF CITY OWNED PROPERTY LOCATED ON THE WEST
SIDE OF MAYRIDGE DRIVE [ADJACENT TO 1601 S. ELM ST.]; PARCEL #:0530254145000
COMMONLY KNOWN AS MAY PARK TO SHELLY SKAHILL IN THE AMOUNT OF \$750.00**

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving the sale of City owned property located on the west side of Mayridge Drive [adjacent to 1601 S. Elm St.]; Parcel #:0530254145000 commonly known as May Park to Shelly Skahill in the amount of \$750.00.

CONTINUED MINUTES OF REGULAR COUNCIL MEETING AUGUST 11, 2020

PASSED AND APPROVED this 11th day of August, 2020.


MAYOR



CITY CLERK

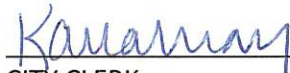
Swank moved, Gibson seconded to approve the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

RESOLUTION APPROVING THE AMENDMENT OF CHAPTER 69 PARKING REGULATIONS SECTION 69.11 PARAGRAPH 2 TRUCK PARKING LIMITED AND SET A PUBLIC HEARING ON AUGUST 25, 2020 AT 6:00 P.M.

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving the amendment of Chapter 69 Parking Regulations Section 69.11 Paragraph 2 Truck Parking Limited and set a Public Hearing on August 25, 2020 at 6:00 P.M.

PASSED AND APPROVED this 11th day of August, 2020.


MAYOR


CITY CLERK

Swank moved, Brantner seconded to approve the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

RESOLUTION APPROVING THE AMENDMENT OF CHAPTER 65 FROM YIELD REQUIREMENTS TO STOP REQUIREMENTS AND SET A PUBLIC HEARING ON AUGUST 25, 2020 AT 6:00 P.M.

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving the amendment of Chapter 65 from Yield requirements to Stop requirements and set a Public Hearing on August 25, 2020 at 6:00 P.M.

PASSED AND APPROVED this 11th day of August, 2020.


MAYOR


CITY CLERK

Gibson moved, Brantner seconded to approve the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

RESOLUTION APPROVING THE SALE OF CITY OWNED PROPERTY LOCATED AT 302 SYCAMORE IN THE AMOUNT OF \$100.00 AND SET A PUBLIC HEARING ON AUGUST 25, 2020 AT 6:00 P.M.

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving the sale of City owned property located at 302 Sycamore in the amount of \$100.00 and set a Public Hearing on August 25, 2020 at 6:00 P.M.

PASSED AND APPROVED this 11th day of August, 2020.

Kavanaugh
CITY CLERK

Richard N Hunt
MAYOR

Graham moved, Gibson seconded to approve the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

RESOLUTION APPROVING THE SALE OF CITY OWNED PROPERTY LOCATED AT 1202 S. CENTER ST. TO THE HIGHEST BIDDER [FRANK AND KATHY HAMMONS; \$2,501.00] AND SET A PUBLIC HEARING ON AUGUST 25, 2020 AT 6:00 P.M.

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving sale of City owned property located at 1202 S. Center St. to the highest bidder [Frank and Kathy Hammons; \$2,501.00] and set a Public Hearing on August 25, 2020 at 6:00 P.M.

PASSED AND APPROVED this 11th day of August, 2020.

Kavanaugh
CITY CLERK

Richard N Hunt
MAYOR

Swank moved, Gibson seconded to approve the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

RESOLUTION APPROVING CONTRACT AND BOND EXECUTED BY HENNINGSEN CONSTRUCTION, INC. OF ATLANTIC, IOWA AND DATED JULY 14, 2020 FOR THE CONSTRUCTION OF THE 4-UNIT T-HANGAR BUILDING AT THE SHENANDOAH REGIONAL AIRPORT

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving contract and bond executed by Henningsen Construction, Inc. of Atlantic, Iowa and dated July 14, 2020 for the construction of the 4-unit T-Hangar Building at the Shenandoah Regional Airport.

PASSED AND APPROVED this 11th day of August, 2020.

Kavanaugh
CITY CLERK

Richard N Hunt
MAYOR

Gibson moved, Swank seconded to approve the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

RESOLUTION APPROVING CONTRACT AND BOND EXECUTED BY JENSEN BUILDERS, LTD. OF FORT DODGE, IOWA AND DATED JULY 14, 2020 FOR THE CONSTRUCTION OF THE 4-UNIT T-HANGAR TAXILANES AT THE SHENANDOAH REGIONAL AIRPORT

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving contract and bond executed by Jensen Builders, Ltd. Of Fort Dodge, Iowa and dated July 14, 2020 for the construction of the 4-unit T-Hangar Taxilanes at the Shenandoah Regional Airport.

CONTINUED MINUTES OF REGULAR COUNCIL MEETING AUGUST 11, 2020

PASSED AND APPROVED this 11th day of August, 2020.

Kavanaugh
CITY CLERK

Richard W Hunt
MAYOR

Gibson moved, Graham seconded to approve the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

RESOLUTION APPROVING THE AMENDMENT TO THE ENGINEERING AGREEMENT BETWEEN THE CITY OF SHENANDOAH AND MCCLURE ENGINEERING FOR RE-BIDDING 4-UNIT T-HANGAR BUILDING [ADDITIONAL COSTS OF \$2,000.00]

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving the amendment to the Engineering Agreement between the City of Shenandoah and McClure Engineering for re-bidding 4-unit T-Hangar Building [Additional costs of \$2,000.00].

PASSED AND APPROVED this 11th day of August, 2020.

Kavanaugh
CITY CLERK

Richard W Hunt
MAYOR

Graham moved, Gibson seconded to approve the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

RESOLUTION APPROVING THE AMENDMENT TO THE ENGINEERING AGREEMENT BETWEEN THE CITY OF SHENANDOAH AND MCCLURE ENGINEERING FOR RE-BIDDING 4-UNIT T-HANGAR TAXILANES [ADDITIONAL COSTS OF \$1,500.00]

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving the amendment to the Engineering Agreement between the City of Shenandoah and McClure Engineering for re-bidding 4-unit T-Hangar Taxilanes [Additional costs of \$1,500.00].

PASSED AND APPROVED this 11th day of August, 2020.

Kavanaugh
CITY CLERK

Richard W. Hunt
MAYOR

Swank moved, Graham seconded to approve the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

RESOLUTION APPROVING CHANGE ORDER NO. 1 FOR HENNINGSEN CONSTRUCTION, INC. TO EXTEND COMPLETION DATE FROM NOVEMBER 1, 2020 TO FEBRUARY 1, 2021 [4-UNIT T-HANGAR BUILDING CONSTRUCTION AT SHENANDOAH REGIONAL AIRPORT]

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving Change Order No. 1 for Henningsen Construction, Inc. to extend completion date from November 1, 2020 to February 1, 2021 [4-unit T-Hangar Building Construction at Shenandoah Regional Airport].

PASSED AND APPROVED this 11th day of August, 2020.

Kavanaugh
CITY CLERK

Richard N Hunt
MAYOR

Gibson moved, Graham seconded to approve the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

RESOLUTION APPROVING NEW PERMIT CLASS E LIQUOR LICENSE (LE) WITH CLASS B WINE PERMIT, CLASS C BEER PERMIT (CARRYOUT BEER) AND SUNDAY SALES FOR CASEY'S MARKETING D/B/A CASEY'S GENERAL STORE #1712 LOCATED AT 605 S. FREMONT ST. AND FOR CASEY'S MARKETING D/B/A CASEY'S GENERAL STORE #2539 LOCATED AT 501 W. CLARINDA AVE. [ADDITION OF HARD ALCOHOL]

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving new permit Class E Liquor License (LE) with Class B Wine Permit, Class C Beer Permit (Carryout Beer) and Sunday Sales for Casey's Marketing D/B/A Casey's General Store #1712 located at 605 S. Fremont St. and for Casey's Marketing D/B/A Casey's General Store #2539 located at 501 W. Clarinda Ave. [addition of hard alcohol].

PASSED AND APPROVED this 11th day of August, 2020.

Kavanaugh
CITY CLERK

Richard N Hunt
MAYOR

Swank moved, Graham seconded to table the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly tabled.

RESOLUTION TABLING A CROSSWALK AND APPROPRIATE SIGNAGE AT E. NISHNA AND MATTHEW ST.

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, tabling a crosswalk and appropriate signage at E. Nishna and Matthew St.

TABLED this 11th day of August, 2020.

Kavanaugh
CITY CLERK

Richard N Hunt
MAYOR

Gibson moved; Arman seconded approving the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

RESOLUTION RATIFYING AND APPROVING RATES/SALARIES FOR FULL-TIME EMPLOYEE OF THE CITY OF SHENANDOAH FOR FY 2021

WHEREAS, the following position(s) and rate increase(s) have been recommended by the City Council, City Administrator, Water Superintendent and

WHEREAS, the position and rate set forth have been included in the FY 2021 adopted budget, so

WHEREAS, be it resolved by the City Council of the City of Shenandoah, that the following position and rate be hereby ratified and approved as follows:

Name:	Position:	Amount:
Joseph Johnson	Utility Worker	\$17.65/Hr.

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, ratifying and approving rate/salaries for Full-Time employee of the City of Shenandoah for FY 2021 [Joseph Johnson, Utility worker until Grade 1 Water Treatment certification is achieved per offer of Employment, \$17.65/hr.]

PASSED AND APPROVED this 11th day of August, 2020.

Richard W Hunt
MAYOR

Kauamany
CITY CLERK

Arman moved; Brantner seconded approving the following resolution. On roll call, the votes were Arman, Brantner, Gibson, and Swank with "Ayes". Graham abstained due to related party. Whereupon the Mayor declared the resolution duly adopted.

RESOLUTION RATIFYING AND APPROVING RATES/SALARIES FOR PART-TIME EMPLOYEE OF THE CITY OF SHENANDOAH FOR FY 2021

WHEREAS, the following position(s) and rate increase(s) have been recommended by the City Council, City Administrator, Library Board, Library Director and

WHEREAS, the position and rate set forth have been included in the FY 2021 adopted budget, so

WHEREAS, be it resolved by the City Council of the City of Shenandoah, that the following position and rate be hereby ratified and approved as follows:

Name:	Position:	Amount:
Molly Nuckolls	Library Clerk	\$9.00/Hr.

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, ratifying and approving rate/salaries for Part-Time employee of the City of Shenandoah for FY 2021 [Molly Nuckolls, Library Clerk, \$9.00/hr.]

PASSED AND APPROVED this 11th day of August, 2020.

Richard W Hunt
MAYOR

Kauamany
CITY CLERK

For Citizens Opportunity to Address the Council—Mimi Baba suggested to the Council to implement a mask ordinance. Mimi Baba also requested to the Council for a moratorium on the Utility Bill late fees.

For Council/Committee Reports—Mayor Hunt stated that he had received a phone call from the Page County Assessor regarding the recent assessment letter that all Page County Residents received and that the office will implement a social distancing guideline for the assessments. City Attorney Sorensen stated that he only received a solo bid on two City Properties and would like to receive additional offers before presenting them to the Council. Councilmember Swank commented that the Shenandoah Community Forum committee will meet on August 17, 2020. Councilmember Brantner

stated that the Library Friends' Book sale has been cancelled this year and Carrie was nominated to the State Library Board.

Items for Future Agenda— Public Hearing-Chapter 69 [Parking regulations] [Aug 25]; Public Hearing-Chapter 65 [Stop sign requirements] [Aug 25]; Public Hearing-Sale of Property [302 Sycamore] [Aug 25]; Public Hearing-Sale of Property [1202 S. Center] [Aug 25]; Extension request-1002 8th Ave. [Aug 25]; Amend Chapter 122 [Bonds]; Rural Housing 360 [Sept]

There being no further business, Graham moved, Gibson seconded to adjourn the meeting. The Mayor therefore declared the meeting adjourned at 6:43 P.M. and to reconvene at the next regular council meeting on August 25, 2020, at 6:00 P.M.

Richard W. Hunt

MAYOR

Kallaway
CITY CLERK