

MINUTES OF REGULAR COUNCIL MEETING JULY 23, 2019

The Shenandoah City Council met in regular session on July 23, 2019, at 6:00 P.M. in the Council Chambers of City Hall. Present were Mayor Richard Hunt and Councilmembers, Rita Gibson, Robert Burchett, Toni Graham and Aaron Green. Also present were City Clerk/Treasurer Karla Gray, City Administrator AJ Lyman and City Attorney Mahlon Sorensen. Councilmember Kim Swank attended by Electronic means.

Gibson moved, Burchett seconded approving the agenda. Passed unanimously.

At 6:00 P.M., the Mayor announced that this was the date, time, and place for the Public Hearing on amending Chapter 151 of the Code of Ordinances pertaining to Tree Service Permits, first reading. City Administrator Lyman stated that this ordinance change cleans up the language to match current practice. City Attorney Sorensen added that requiring liability insurance from the tree business would help alleviate potential claims to the City. No other oral comments were made and no written comments were received.

The Mayor closed the Public Hearing at 6:02 P.M.

Gibson moved, Graham seconded approving consent agenda items consisting of the minutes from the July 9, 2019 Regular Meeting; June 2019 Treasurer's Report; Renewal permit Class B Beer (BB) (Includes Wine Coolers) with Sunday Sales for C & K Enterprises, Inc. DBA Pizza Hut at 106 S. Fremont St.; and City Hall employees to attend Iowa Employment Conference on October 23, 2019 in Altoona, IA [J. Lambertsen, K. Gray] [City Vehicle]. Passed unanimously.

Swank moved, Gibson seconded approving the Abstract of Claims #2020-02 for \$417,355.49 Passed unanimously.

Burchett moved, Graham seconded approving the amendment of Chapter 151 of the Code of Ordinances pertaining to Tree Service permits, first reading. On roll call, the votes were "Ayes" unanimously. Swank moved, Gibson seconded to waive the 2nd and 3rd readings. On roll call, the votes were "Ayes" unanimously. Gibson moved, Burchett seconded to adopt the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

RESOLUTION AMENDING CHAPTER 151 OF THE CODE OF ORDINANCES PERTAINING TO TREE SERVICE PERMITS

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, amending Chapter 151 of the Code of Ordinances pertaining to Tree Service Permits.

PASSED AND APPROVED this 23rd day of July, 2019.


MAYOR


CITY CLERK

A discussion was held on amending Section 14 of the City Zoning Ordinance of 1982 pertaining to fence rules. Administrator Lyman explained in the current Ordinance that only height is regulated. This will clarify authorized materials and Additional height requirements as well as setbacks to prevent obstructing motorists view on street corners. Councilmember Swank asked if the Planning & Zoning board has been notified. Administrator Lyman will get Planning and Zoning Board's opinions at their meeting that will be held on July 31, 2019.

Gibson moved, Green seconded approving the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

RESOLUTION AMENDING SECTION 14 OF THE ZONING ORDINANCE OF 1982 PERTAINING TO FENCE RULES AND REGULATIONS AND SET A PUBLIC HEARING ON AUGUST 13, 2019 AT 6:00 P.M.

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, amending Section 14 of the Zoning Ordinance of 1982 pertaining to fence rules and regulations and set a public hearing on August 13, 2019 at 6:00 P.M.

PASSED AND APPROVED this 23rd day of July, 2019.

Kavanaugh
CITY CLERK

Richard N. Hunt
MAYOR

A discussion was held on approving McGill Restoration [Omaha, NE] Proposal to perform tank blasting and coating on the West SCU in the amount of up to \$114,112.00. Water Superintendent Martin clarified the coating prematurely deteriorated due to poor preparation during the construction phase. Due to delayed work, the factory primer coating of the metal laid out for several months in different weather conditions. Martin believes that corrosion was not properly removed and the metal should have been blasted, re-primed, and recoated before installation. Therefore, metal loss occurred. Martin explained that this proposal would repair one tank and the East tank will be repaired in FY 2021. McGill offered a 3% discount if they repair in between December and February and a 5-year warranty on their work.

Gibson moved, Graham seconded approving the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

RESOLUTION APPROVING MCGILL RESTORATION [OMAHA, NE] TO PERFORM TANK BLASTING AND COATING ON THE WEST SCU IN THE AMOUNT OF UP TO \$114,112.00

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving McGill Restoration [Omaha, NE] Proposal to perform tank blasting and coating on the West SCU in the amount of up to \$114,112.00.

PASSED AND APPROVED this 23rd day of July, 2019

Kavanaugh
CITY CLERK

Richard N. Hunt
MAYOR

Graham moved, Gibson seconded approving the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

RESOLUTION APPROVING PAY REQUEST TO SOUTHWEST IOWA PARKING LOT MAINTENANCE IN THE AMOUNT OF \$70,000.00 FOR THE DEMOLITION OF 305 S. ELM ST. [DEMO PROJECT 2019-01]

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving pay request to Southwest Iowa Parking Lot Maintenance in the amount of \$70,000.00 for the demolition of 305 S. Elm St. [Demo Project 2019-01].

PASSED AND APPROVED this 23rd day of July, 2019

Kavanaugh
CITY CLERK

Richard N. Hunt
MAYOR

Burchett moved, Gibson seconded approving the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

RESOLUTION APPROVING AND ADOPTING IOWA LEAGUE OF CITIES RECORD RETENTION MANUAL TO DEVELOP BETTER CONTROL OF RECORDS FOR PERMANENT, LONG TERM AND SHORT-TERM RETENTION [OCTOBER 2012]

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving and adopting Iowa League of Cities Record Retention Manual to develop better control of records for permanent, long-term and short-term retention [October 2012].

PASSED AND APPROVED this 23rd day of July, 2019

Karamanay
CITY CLERK

Richard N Hunt
MAYOR

Green moved, Graham seconded approving the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

RESOLUTION APPROVING DESTRUCTION OF RECORDS THAT ARE ELIGIBLE FOR DESTRUCTION PER RECORD RETENTION [RECORDS WILL BE DESTROYED BY PAPER TIGER] [LIST OF RECORDS ARE AVAILABLE AT CITY HALL]

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving destruction of records that are eligible for destruction per record retention [Records will be destroyed by Paper Tiger] [List of records available at City Hall].

PASSED AND APPROVED this 23rd day of July, 2019.

Karamanay
CITY CLERK

Richard N Hunt
MAYOR

Burchett moved, Gibson seconded approving the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

RESOLUTION APPROVING STREET CLOSURE REQUEST FROM SHENANDOAH CHAMBER AND INDUSTRY ASSOCIATION [JULY 25, 2019] [4:00 P.M. – 8:00 P.M.] [THURSDAY AT THE FLAT IRON EVENT] [REQUESTING SAFETY CONES/BARRICADES AND TRASH RECEPTACLES]

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving street closure request from Shenandoah Chamber and Industry Association [July 25, 2019] [4:00 P.M. – 8:00 P.M.] [Requesting safety cones/barricades and Trash receptacles].

PASSED AND APPROVED this 23rd day of July, 2019.

Karamanay
CITY CLERK

Richard N Hunt
MAYOR

Gibson moved, Graham seconded approving the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

RESOLUTION APPROVING STREET CLOSURE REQUEST ON W. SHERIDAN AVE. FROM RAILROAD ST. TO WILLOW ST. [SHENANDOAH COMMUNITY SCHOOL HOMECOMING DAY PARADE ON SEPTEMBER 20, 2019 FROM 2:30 P.M. – 3:30 P.M.]

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving street closure request on W. Sheridan Ave. from Railroad St. to Willow St. [Shenandoah Community School Homecoming Day Parade on September 20, 2019 from 2:30 P.M. – 3:30 P.M.

PASSED AND APPROVED this 23rd day of July, 2019.

Richard N Hunt
MAYOR

Kaulamany
CITY CLERK

Graham moved, Gibson seconded approving the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

RESOLUTION RATIFYING AND APPROVING RATE/SALARIES FOR FULL-TIME EMPLOYEE OF THE CITY OF SHENANDOAH -FIRE DEPT. [PUBLIC SAFETY CENTER LABORER] [CHRIS DELONG-\$12.50/HR.]

WHEREAS, the following position(s) and rate increase(s) have been recommended by the City Council, Fire Chief, City Administrator, and

WHEREAS, the position and rate set forth have been included in the FY 2020 adopted budget, so

WHEREAS, be it resolved by the City Council of the City of Shenandoah, that the following position and rate be hereby ratified and approved as follows:

Name:	Position:	Amount:
Chris DeLong	Public Safety Center Laborer	\$12.50/Hr.

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, ratifying and approving rate/salaries for Full-Time employee of the City of Shenandoah-Fire Dept. [Public Safety Center Laborer] [Chris DeLong -\$12.50/hr.].

PASSED AND APPROVED this 23rd day of July, 2019.

Richard N Hunt
MAYOR

Kaulamany
CITY CLERK

Burchett moved, Gibson seconded approving the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

RESOLUTION RATIFYING AND APPROVING RATE/SALARIES FOR PART-TIME EMPLOYEES' OF THE CITY OF SHENANDOAH -FIRE DEPT. [PUBLIC SAFETY CENTER LABORER] [GARY STRIBLING- \$12.50/HR; CODY AUGUSTINE-\$12.50/HR.]

WHEREAS, the following position(s) and rate increase(s) have been recommended by the City Council, Fire Chief, City Administrator, and

WHEREAS, the position and rate set forth have been included in the FY 2020 adopted budget, so

WHEREAS, be it resolved by the City Council of the City of Shenandoah, that the following position and rate be hereby ratified and approved as follows:

Name:	Position:	Amount:
Gary Stribling	Public Safety Center Laborer	\$12.50/Hr.
Cody Augustine	Public Safety Center Laborer	\$12.50/Hr.

CONTINUED MINUTES OF REGULAR COUNCIL MEETING JULY 23, 2019

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, ratifying and approving rate/salaries for Part-Time employees of the City of Shenandoah-Fire Dept. [Public Safety Center Laborer] [Gary Stribling -\$12.50/Hr.; Cody Augustine- \$12.50/Hr.]

PASSED AND APPROVED this 23rd day of July, 2019.

Kavanaugh
CITY CLERK

Richard N Hunt
MAYOR

Graham moved, Gibson seconded approving the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

RESOLUTION RATIFYING AND APPROVING RATE/SALARIES FOR PART-TIME EMPLOYEES' OF THE CITY OF SHENANDOAH -POLICE DEPT. RESERVE OFFICERS
[JAY DOSS \$12.50/HR.; LOGAN ROBERTS-\$12.50/HR.; DUSTIN TERRY- \$12.50/HR.; JORGEGIO NEAL-\$12.50/HR.; JEFF HOYT-\$13.25/HR.]

WHEREAS, the following position(s) and rate increase(s) have been recommended by the City Council, Police Chief, City Administrator, and

WHEREAS, the position and rate set forth have been included in the FY 2020 adopted budget, so

WHEREAS, be it resolved by the City Council of the City of Shenandoah, that the following position and rate be hereby ratified and approved as follows:

Name:	Position:	Amount:
Jay Doss	Reserve Officer	\$12.50/Hr.
Logan Roberts	Reserve Officer	\$12.50/Hr.
Dustin Terry	Reserve Officer	\$12.50/Hr.
Jorgegio Neal	Reserve Officer	\$12.50/Hr.
Jeff Hoyt	Reserve Officer	\$13.25/Hr.

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, ratifying and approving rate/salaries for Part-Time employees of the City of Shenandoah-Police Dept. Reserve Officers [Jay Doss-\$12.50/hr.; Logan Roberts-\$12.50/hr.; Dustin Terry -\$12.50/Hr.; Jorgegio Neal- \$12.50/Hr.; Jeff Hoyt- \$13.25/hr.].

PASSED AND APPROVED this 23rd day of July, 2019.

Kavanaugh
CITY CLERK

Richard N Hunt
MAYOR

A discussion was held on the request for one side street parking within the 800 block of South Avenue [Schweikhardt]. Schweikhardt spoke to the Council with concerns about the limited space between both sides of the street. Police Chief Gray stated that the street is difficult for Emergency vehicles when cars are parked on both sides of the street. Council will review at the next Council meeting.

For Citizens Opportunity to Address the Council—None.

For Council/Committee Reports— Councilmember Swank announced the Tree Board as acquired Urban Forest Management to inventory trees within City Limits. Tree Board will take action after report is received. Mayor Hunt thanked Street Superintendent Foutch for the nice street improvement plan report.

Items for Future Agenda—Public Hearing-Fence Rules and regulations, One Side Street parking [800 block of South Ave]

There being no further business, Graham moved, Gibson seconded to adjourn the meeting. The Mayor therefore declared the meeting adjourned at 6:21 P.M. and to reconvene at the next regular council meeting on August 13, 2019, at 6:00 P.M.

Kavanaugh
CITY CLERK

Richard W. Hunt
MAYOR