

MINUTES OF REGULAR COUNCIL MEETING JUNE 26, 2018

The Shenandoah City Council met in regular session on June 26, 2018 at 6:00 P.M. in the Council Chambers of City Hall. Present were Mayor Richard Hunt and Councilmembers Rita Gibson, Kim Swank, Toni Graham, and Aaron Green. Also present were City Clerk/Treasurer Karla Gray, City Administrator Jim Davey, and City Attorney Mahlon Sorensen. Absent was Councilmember Bob Burchett.

Graham moved, Gibson seconded to approve the agenda. Passed unanimously.

Gibson moved, Graham seconded approving the consent agenda which included the minutes of the June 12, 2018 regular meeting. Passed unanimously. Gibson moved, Green seconded approving renewal permits [Cigarette/Tobacco/Nicotine/Vapor] from July 1, 2018-June 30, 2019 [Casey's Store #1712; Casey's Store #2539; Dollar General Store #2279; Fareway Stores, Inc; Hy-Vee Food Store; Rocstop; Wal-Mart Store #1683]. Passed unanimously. Swank moved, Green seconded to approve May 2018 Treasurer's Report. Passed unanimously.


Graham moved, Gibson seconded to approve the Abstract of Claims #2018-24 for \$140,748.42. Passed unanimously.


Gibson moved, Green seconded to approve the following resolution. On roll call, the votes were "Ayes" unanimous. Whereupon the Mayor declared the resolution duly adopted.

RESOLUTION TO NOT IMPOSE A MIDAMERICAN ELECTRIC FRANCHISE FEE AND MID AMERICAN NATURAL GAS FRANCHISE FEE AND REVIEW IN THREE YEARS [JUNE 2021]

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving a resolution to not impose a MidAmerican Electric Franchise Fee and MidAmerican Natural Gas Franchise Fee and review in three years [June 2021].

PASSED AND APPROVED this 26th day of June, 2018.


MAYOR


CITY CLERK


A discussion was held on setting a Public Hearing to either accept or reject the Cemetery Board's recommendation pertaining to Joan Hamilton's variance request on head stone placement. City Attorney Sorensen commented the City Cemetery Board President and Cemetery Sexton will present their affidavits at the July 10, 2018 City Council meeting. Mayor Hunt stated that he will impose a time limit on discussion. Attorney Sorensen commented the Affidavits would be presented to the Council Members next week for their review.

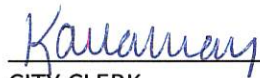
Green moved, Gibson seconded to approve the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

RESOLUTION TO SET A HEARING TO EITHER ACCEPT OR REJECT THE CEMETERY BOARD'S RECOMMENDATION PERTAINING TO JOAN HAMILTON'S VARIANCE REQUEST ON HEAD STONE PLACEMENT AND SET A PUBLIC HEARING DATE ON JULY 10, 2018 AT 6:00 P.M. AND DIRECT CITY CLERK TO PUBLISH HEARING.

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving to set a hearing to either accept or reject the Cemetery Board's recommendation pertaining to Joan Hamilton's variance request on head stone placement and set a public hearing date on July 10, 2018 at 6:00 P.M. and direct City Clerk to publish hearing.

PASSED AND APPROVED this 26th day of June, 2018.


 MAYOR


 CITY CLERK

Green moved, Gibson seconded to approve the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

APPROVING FY 2018 TRANSFER OF FUNDS TO GENERAL FUND.

LOST-PTR	[121-910-6910]	General Fund	[001-910-4830]	\$350,000
LOST-CB	[122-910-6910]	General Fund	[001-910-4830]	\$50,000
LOST-CP	[123-910-6910]	General Fund	[001-910-4830]	\$35,000
Hotel-Motel	[118-910-6910]	General Fund	[001-910-4830]	\$25,000
Emergency	[119-910-6910]	General Fund	[001-910-4830]	\$28,000
Wilson-Library	[502-910-6910]	General Fund	[001-910-4830]	\$30,000
Wilson-City	[511-910-6910]	General Fund	[001-910-4830]	\$54,562
TIF	[126-910-6910]	General Fund	[001-910-4830]	\$21,521
Water	[600-910-6910]	General Fund	[001-910-4830]	\$11,250
Wastewater	[610-910-6910]	General Fund	[001-910-4830]	<u>\$34,450</u>
				\$639,783

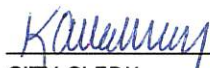
PURPOSE OF TRANSFERS

These Transfers are necessary and were budgeted to cover General Fund expenses that are greater than General Fund revenues. The Local Option Sales Tax funds assist with Property Tax Relief, Community Betterment Projects and Community Planning. Hotel-Motel funds are used to cover operating expenses in the Park/Rec General Fund. Wilson-Library is to cover operating expenses in the Library General Fund. Wilson-City is to reimburse the general fund for the purchase of the 2018 Tahoe, purchase of a 2019 John Deere UTV for Cemetery, and Baseball/Softball Field equipment/misc. The TIF transfer is for reimbursement for previous Legal Fees as noted in the 2017 Audit. Water and Wastewater transfers are to cover operating expenses for the Wilson Aquatic Center.

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving FY 2018 Transfer of Funds to General Fund.

PASSED AND APPROVED this 26th day of June, 2018.


 MAYOR


 CITY CLERK

Graham moved, Swank seconded to approve the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

RESOLUTION APPROVING FY2018 TRANSFER OF FUNDS TO CAPITAL PROJECTS FUNDS

Armory	[012-910-6910]	Capital Project	[300-910-4830]	\$15,000
TIF	[126-910-6911]	Walk of Fame Capital Projects	[338-910-4831]	\$151,659.64
Wilson-City	[511-910-6910]	Park Playground Equipment	[322-910-4830]	\$10,000

PURPOSE OF TRANSFERS

Armory Transfer is to place in the capital fund for future building concerns [roof, etc.]. This transfer is to remove Walk of Fame Project Proceeds from the 'TIF' Fund as noted in the FY 2017 Audit. Wilson-City Transfer is to offset the McComb Playground Equipment purchase.

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving FY 2018 Transfer of Funds to Capital Projects Funds.

CONTINUED MINUTES OF REGULAR COUNCIL MEETING JUNE 26, 2018

PASSED AND APPROVED this 26th day of June, 2018.

Kavanaugh
CITY CLERK

Richard N. Hunt
MAYOR

Gibson moved, Graham seconded to approve the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

RESOLUTION APPROVING REVOLVING LOAN FUND COMMITTEE RECOMMENDATION FOR CASE #2018-03 [\$20,000 INITIAL ADVANCE AND AN ADDITIONAL \$20,000 IN 6 MONTHS IF NEEDED]

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving Revolving Loan Fund Committee recommendation for Case #2018-03 [\$20,000 initial advance and an additional \$20,000 in 6 months if needed].

PASSED AND APPROVED this 26th day of June, 2018.

Kavanaugh
CITY CLERK

Richard N. Hunt
MAYOR

Gibson moved, Graham seconded to approve the following resolution. On roll call, the votes were "Ayes" unanimous. Whereupon the Mayor declared the resolution duly adopted.

RESOLUTION APPROVING A DELEGATE AND AN ALTERNATE FOR THE NISHNABOTNA WATERSHED COALITION FOR VOTING PURPOSES [ERNIE AUST, DELEGATE TO REPLACE JAMES DAVEY] [TIM MARTIN, ALTERNATE TO REPLACE KARLA GRAY]

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving a delegate and an alternate for the Nishnabotna Watershed Coalition for voting purposes [Ernie Aust, delegate to replace James Davey] [Tim Martin, Alternate to replace Karla Gray].

PASSED AND APPROVED this 26th day of June, 2018.

Kavanaugh
CITY CLERK

Richard N. Hunt
MAYOR

Swank moved, Green seconded to approve the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

RESOLUTION RATIFYING AND APPROVING RATE/SALARIES FOR FULL-TIME EMPLOYEES' OF THE CITY OF SHENANDOAH FOR FY 2019

WHEREAS, the following position(s) and rate increase(s) have been recommended by the City Council, City Administrator, and

WHEREAS, the position and rate set forth have been included in the FY 2019 adopted budget, so

WHEREAS, be it resolved by the City Council of the City of Shenandoah, that the following positions and rates be hereby ratified and approved as follows:

Name:	Position:	Amount:
Karla Gray	City Clerk/Treasurer	\$25.00
Carolyn Matzinger	Accounting Clerk [Deputy]	\$17.95
Jessica Lambertsen	Accounting Clerk [Payroll]	\$16.95
Marsha Herold	Accounting Clerk [Utility Billing]	\$16.20
Josh Gray	Police Chief	\$31.70
Kyle Sparks	Assistant Police Chief	\$25.45
Macy Mather	Police Sergeant	\$23.95
Victor Slape	Police Officer	\$21.70
Kim Jaurez	Police Officer	\$19.45
Ethan Johnson	Police Officer	\$21.70
Thomas Johnson	Police Officer	\$20.95
Grant Booker	Police Officer	\$20.95
Michael Cisneros	Police Officer	\$20.95
Jean Stribling	Police Clerk	\$18.45
Jena Bowers	Police Clerk	\$15.20
Jay Lindberg	Fire Truck Driver	\$14.62
Gary Stribling	Fire Truck Driver	\$14.62
Steve Stribling	Fire Truck Driver	\$14.62
Carrie Falk	Library Director	\$23.53
Elizabeth Tripler	Children's Librarian	\$20.69
Joy Stortvedt	Teen/Tech Librarian	\$18.36
Carole Dailey	Circulation Librarian	\$14.75
Chad Tiemeyer	Park/Rec Director	\$23.53
Jim Wood	Parks/Rec Maintenance	\$17.20
Tim Martin	Water Superintendent	\$26.89
Darin Pease	Water Operator	\$20.45
Kent Hoxie	Water Operator	\$20.45
Chris Sokolowski	Water Operator	\$21.45
Joe Wolfe	Water Operator	\$20.45
Bryston Dunkeson	Water Operator	\$18.95
Greg Scott	Wastewater Superintendent	\$28.92
Thomas Foutch	Wastewater Operator	\$20.95
Todd Foutch	Street Superintendent	\$27.85
Dave Graham	Street Maintenance	\$18.70
Bodie Falk	Street Maintenance	\$18.70
Mike Roush	Street Maintenance	\$18.70
Trent Tillman	Utility Worker	\$17.95
Gaylen Lundgren	Utility Worker	\$17.95
Sherry Gibilisco	Cemetery Sexton	\$20.23

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, ratifying and approving rates/salaries for Full-Time employees of the City of Shenandoah.

CONTINUED MINUTES OF REGULAR COUNCIL MEETING JUNE 26, 2018

PASSED AND APPROVED this 26th day of June, 2018.

Kavanaugh
CITY CLERK

Richard N Hunt
MAYOR

Swank moved, Gibson seconded to approve the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

RESOLUTION RATIFYING AND APPROVING RATE/SALARIES FOR PART-TIME EMPLOYEES' OF THE CITY OF SHENANDOAH FOR FY 2019

WHEREAS, the following position(s) and rate increase(s) have been recommended by the City Council, City Administrator, and

WHEREAS, the position and rate set forth have been included in the FY 2019 adopted budget, so

WHEREAS, be it resolved by the City Council of the City of Shenandoah, that the following position and rate be hereby ratified and approved as follows:

Name:	Position:	Amount:
Kodie Powers	Police Reserve Officer	\$10.25
Jeff Hoyt	Police Reserve Officer	\$10.50
Leonard Thompson	Airport Worker	\$9.50
Patricia Jones	Library Clerk	\$9.30
Megan Berry	Library Clerk	\$10.12
TJ Scharp	Street Sweeper Operator	\$10.50
Connie Bowers	City Hall Administrative Assistant	\$13.15

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, ratifying and approving rate/salaries for Part-Time employees of the City of Shenandoah.

PASSED AND APPROVED this 26th day of June, 2018.

Kavanaugh
CITY CLERK

Richard N Hunt
MAYOR

Gibson moved, Swank seconded to approve the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

RESOLUTION RATIFYING AND APPROVING RATE/SALARIES FOR SEASONAL EMPLOYEES OF THE CITY OF SHENANDOAH- PARK AND REC DEPT.

WHEREAS, the following position(s) and rate increase(s) have been recommended by the City Administrator, Park/Rec Director, Park Board, and

WHEREAS, the position and rate set forth have been included in the FY 2018 and FY 2019 adopted budgets, so

WHEREAS, be it resolved by the City Council of the City of Shenandoah, that the following position and rate be hereby ratified and approved as follows:

Name:	Position:	Amount:
Nick Hunter	Soccer Referee [4 games @ \$15.00/Game]	\$60.00 [one-time]

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, ratifying and approving rate/salaries for seasonal employee of the City of Shenandoah- Parks and Rec. Dept.

PASSED AND APPROVED this 26th day of June, 2018.

Kavanaugh
CITY CLERK

Richard N Hunt
MAYOR

Gibson moved, Graham seconded to approve the following resolution. On roll call, the vote was "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION APPROVING STREET CLOSURE FROM THE ALLEYWAY ON BLOSSOM TO
LOWELL [110 N. BLOSSOM-116 N. BLOSSOM]
[DIRT'S PLACE-POKER RUN ON JULY 28, 2018]**

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving street closure from the alleyway on Blossom St. to Lowell [110 N. Blossom-116 N. Blossom] [Dirt's Place-Poker Run on July 28, 2018].

PASSED AND APPROVED this 26th day of June, 2018.

Kavanaugh
CITY CLERK

Richard N Hunt
MAYOR

A Discussion was held on Christmas Decoration Replacement. Parks Director Tiemeyer stated the current lights are not commercial grade and lights have to be replaced annually. Estimated cost are between \$5,000.00 to \$6,000.00 to replace lights on 8 trees that are not in working order. Mayor Hunt stated that the Shenandoah Chamber and Industry Association would contribute to the replacement cost. Mayor Hunt would like to start replacing the lights annually so the City doesn't have a major budget expense in one year.

For Citizens Opportunity to Address the Council-None

For Council/Committee Reports—Mayor commented that the property located at 102 E. Grant has been demolished. Councilmember Green spoke about an invite from our Sister City for Tisovec Celebration Days.

Items for Future Agenda—Public Hearing on Joan Hamilton Variance Request, BNSF Railroad/Noise Complaint [Meeting July 10, 2018] and Ambulance subsidy.

There being no further business, Gibson moved, Graham seconded to adjourn the meeting. The Mayor therefore declared the meeting adjourned at 6:32 P.M. and to reconvene at the next regular council meeting on July 10, 2018 at 6:00 P.M.

Kavanaugh
CITY CLERK

Richard N Hunt
MAYOR