

**MINUTES OF REGULAR COUNCIL MEETING JUNE 23, 2020**

The Shenandoah City Council met in regular session on June 23, 2020 at 6:00 P.M. in the Council Chambers of City Hall. Present were Mayor Richard Hunt and Councilmembers Rita Gibson, J. Eric Brantner, Kim Swank, Toni Graham and Cindy Arman. Also present were City Clerk Karla Gray, City Administrator AJ Lyman and City Attorney Mahlon Sorensen.

Gibson moved; Graham seconded approving the agenda. Passed unanimously.

At 6:06 P.M., the Mayor announced that this was the date, time, and place for the public hearing on Airport Improvement plans and specifications. Zero oral comments were made and no written comments were received in the Clerk's office.

The Mayor closed the Public Hearing at 6:02 P.M.

Gibson moved, Brantner seconded approving the consent agenda items that includes the minutes of the June 9, 2020 Regular Meeting; renewal permit [Cigarette/Tobacco/Nicotine/Vapor] from July 1, 2020 – June 20, 2021 [Casey's Store #1712; Casey's Stores #2539; Dollar General Store #2279; Fareway Store, Inc. #938; Hy-Vee Food Store; Rocstop; Wal-Mart Store #1683]; and May 2020 Treasurer's Report. Passed unanimously.


Swank moved; Gibson seconded approving the Abstract of Claims #2020-24 for \$238,088.67. Passed unanimously.

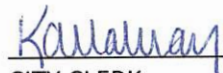
Gibson moved; Graham seconded approving the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION APPROVING PLANS, SPECIFICATIONS AND FORM OF CONTRACT FOR AIRPORT IMPROVEMENTS [SECTION 1: 4-UNIT T-HANGAR CONSTRUCTION AND SECTION 2: PC CONCRETE TAXI-LANES]**

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving Plans, Specifications and form of contract for Airport Improvements [Section 1: 4-unit T-Hangar Construction and Section 2: PC Concrete Taxi-Lanes].

PASSED AND APPROVED this 23<sup>rd</sup> day of June, 2020.

  
MAYOR


  
CITY CLERK


Swank moved; Graham seconded approving the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION APPROVING FY 2020 TRANSFER OF FUNDS [GENERAL FUND]**

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving FY 2020 Transfer of Funds [General Fund].

PASSED AND APPROVED this 23<sup>rd</sup> day of June, 2020.

  
MAYOR

  
CITY CLERK

Graham moved, Gibson seconded to approve the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION APPROVING FY 2020 TRANSFER OF FUNDS [DEBT SERVICE/CAPITAL PROJECTS FUNDS]**

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving FY 2020 Transfer of Funds [Debt Service/Capital Projects Funds].

PASSED AND APPROVED this 23<sup>rd</sup> day of June, 2020.

  
MAYOR

  
CITY CLERK

Swank moved; Gibson seconded approving the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION RATIFYING AND APPROVING RATES/SALARIES FOR FULL-TIME EMPLOYEES'  
OF THE CITY OF SHENANDOAH FOR FY 2021  
[UNION AGREEMENT JULY 1, 2018 – JUNE 30, 2021]**

**WHEREAS**, the following position(s) and rate increase(s) have been recommended by the City Council, City Administrator, and

**WHEREAS**, the position and rate set forth have been included in the FY 2021 adopted budget, so

**WHEREAS**, be it resolved by the City Council of the City of Shenandoah, that the following position and rate be hereby ratified and approved as follows:

Name:	Position:	Amount:
AJ Lyman	City Administrator	\$38.71/Hr.
Karla Gray	City Clerk/Treasurer	\$27.65/Hr.
Josh Gray	Chief of Police	\$35.31/Hr.
Thomas Johnson	Asst. Chief of Police	\$26.65/Hr.
Justin Marshall	Fire Chief	\$1,200.00/Annual in July
Sherry Gibilisco	Cemetery Sexton	\$22.24/Hr.
Chad Tiemeyer	Director of Parks/Rec	\$26.18/Hr.
Craig Connell	Golf Course Superintendent	\$22.23/Hr.
Tom Foutch	Wastewater Superintendent	\$27.04/Hr.
Tim Martin	Water Superintendent	\$30.99/Hr.
Todd Foutch	Street Superintendent	\$30.50/Hr.
Randy Wagner	Airport Manager	\$17.48/Hr.
Carrie Falk	Library Director	\$24.73/Hr.
Jessica Lambertsen	Payroll/Human Resources	\$18.15/Hr.
Marsha Herold	Utility Billing Clerk	\$18.15/Hr.
Amy Jones	Accounts Payable Clerk	\$16.65/Hr.
Amy Jones	Accounts Payable Clerk	\$17.40/Hr. [Sept./Step 2]
Ethan Johnson	Sergeant	\$23.65/Hr.
Grant Booker	Sergeant/K-9 Officer	\$23.65/Hr. [+ \$1.50/K9]
Michael Cisneros	Police Officer	\$22.90/Hr.
Kim Juarez	Police Officer	\$22.90/Hr.
Mitchell Nicholas	Police Officer	\$22.15/Hr.
Mitchell Nicholas	Police Officer	\$22.90/Hr. [step 3 effective 9/11/2020]
Dustin Terry	Police Officer	\$20.65/Hr.
Dustin Terry	Police Officer	\$21.40/Hr. [after graduation 2020/2021]
Jadon Miller	Police Officer	\$20.65/Hr.
Jadon Miller	Police Officer	\$21.40/Hr. [after graduation 2020/2021]
Jena Bowers	Police Clerk	\$17.15/Hr.
Steve Stribling	Public Safety Center Laborer	\$13.59/Hr.
Steve Stribling	Public Safety Center Laborer	\$1.25/Hr. [On call pay]
Jeff Armstrong	Public Safety Center Laborer	\$13.10/Hr.
Jeff Armstrong	Public Safety Center Laborer	\$1.25/Hr. [On call pay]

Chris DeLong	Public Safety Center Laborer	\$13.10/Hr.
Chris DeLong	Public Safety Center Laborer	\$1.25/Hr. [On call pay]
James Wood	Park Maintenance Worker	\$19.15/Hr.
Tyler McCoy	Wastewater Operator	\$20.65/Hr.
Bodie Falk	Street Maintenance Worker	\$19.90/Hr.
David Graham	Street Maintenance Worker	\$19.90/Hr.
Michael Roush	Street Maintenance Worker	\$19.90/Hr.
Trent Tillman	Utility Worker [Str/Cem/P&R]	\$19.15/Hr.
Darin Pease	Water Systems Operator	\$21.65/Hr.
Christopher Sokolowski	Water Systems Operator	\$21.65/Hr. [+\$1.00/AC]
Bryston Dunkeson	Water Systems Operator	\$21.65/Hr. [+\$1.00 on call AC]
Joseph Wolfe	Water Meter Reader	\$21.65/Hr.
Gaylen Lundgren	Utility Worker	\$19.15/Hr.
Elizabeth Trippler	Head of Children's Services	\$21.89/Hr.
Joy Stortvedt	Librarian (Tech/Teen)	\$19.56/Hr.
Carole Dailey	Librarian (Circulation)	\$15.95/Hr.

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, ratifying and approving rate/salaries for Full-Time employees of the City of Shenandoah for FY 2021 [Union agreement July 1, 2018-June 30, 2021].

PASSED AND APPROVED this 23<sup>rd</sup> day of June, 2020.

  
CITY CLERK

  
MAYOR

Gibson moved, Brantner seconded to approve the following resolution. On roll call the vote was "Ayes" unanimous. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION RATIFYING AND APPROVING RATE/SALARIES FOR PART-TIME EMPLOYEES OF THE CITY OF SHENANDOAH FOR FY 2021**

**WHEREAS**, the following position(s) and rate increase(s) have been recommended by the City Council, City Administrator, and

**WHEREAS**, the position and rate set forth have been included in the FY 2021 adopted budget, so

**WHEREAS**, be it resolved by the City Council of the City of Shenandoah, that the following position and rate be hereby ratified and approved as follows:

Name:	Position:	Amount:
Connie Bowers	Accounting Clerk	\$13.65/Hr.
Jean Stribling	Police Clerk	\$14.00/Hr.
Jeffrey Hoyt	Reserve Police Officer	\$13.50/Hr.
Logan Roberts	Reserve Police Officer	\$12.75/Hr.
Jay Doss	Reserve Police Officer	\$12.75/Hr.
Jason Lyman	Street Sweeper Operator	\$10.25/Hr.
Megan Beery	Library Clerk	\$10.62/Hr.
Patricia Jones	Library Clerk	\$9.80/Hr.
Laura Gutierrez	Library Clerk	\$9.50/Hr.
Libby Ehlers	Library Page	\$7.75/Hr.
Oren Santiago	Library Page	\$7.50/Hr.

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, ratifying and approving rate/salaries for Part-Time employees of the City of Shenandoah for FY 2021.

PASSED AND APPROVED this 23<sup>rd</sup> day of June, 2020.

Kavanaugh  
CITY CLERK

Richard N. Beunt  
MAYOR

Gibson moved, Brantner seconded to approve the following resolution. On roll call the vote was "Ayes" unanimous. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION RATIFYING AND APPROVING RATE/SALARIES FOR SEASONAL EMPLOYEES OF THE CITY OF SHENANDOAH – WILSON AQUATIC CENTER**

**WHEREAS**, the following position(s) and rate increase(s) have been recommended by City Administrator, Wilson Aquatic Center Pool Manager, Parks and Recreation Director, Park Board, and

**WHEREAS**, the position and rate set forth have been included in the FY 2021 adopted budget, so

**WHEREAS**, be it resolved by the City Council of the City of Shenandoah, that the following position and rate be hereby ratified and approved as follows:

Name:	Position:	Amount:
Bailey Maher	Lifeguard	\$7.25/Hr.
Hadlee Kinghorn	Lifeguard	\$7.25/Hr.
Delanie Voshell	Lifeguard	\$7.25/Hr.
Vesta Bopp	Lifeguard	\$7.25/Hr.
David Rendon	Lifeguard	\$7.50/Hr.
Twyla Clark	Admissions/Concessions	\$10.00/Hr.
Blake Son	Admissions/Concessions	\$7.50/Hr.
Hannah Underwood	Admissions/Concessions	\$7.50/Hr.
Beau Gardner	Admissions/Concessions	\$7.25/Hr.
Candice Gates	Admissions/Concessions	\$7.25/Hr.
Holly Olson	Assistant Manager	\$9.25/Hr.

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, ratifying and approving rate/salaries for Seasonal Employees of the City of Shenandoah-Wilson Aquatic Center.

PASSED AND APPROVED this 23<sup>rd</sup> day of June, 2020.

Kavanaugh  
CITY CLERK

Richard N. Beunt  
MAYOR

Gibson moved; Swank seconded approving the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION APPROVING THE CORRECTED LEGAL DESCRIPTION OF AN OUT-LOT AT W. CLARINDA AVE. AND S. CENTER ST. [LOT SOLD TO MICHAEL CHURCHILL ON MAY 12, 2020]**

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving the corrected legal description of an out lot at W. Clarinda Ave. and S. Center St. [Lot sold to Michael Churchill on May 12, 2020].

PASSED AND APPROVED this 23<sup>rd</sup> day of June, 2020.

Kavanaugh  
CITY CLERK

Richard N. Hunt  
MAYOR

Graham moved; Gibson seconded approving the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION APPROVING CITY CLERK TO CUT THE CHECK ON JULY 1, 2020 TO DICKEL DUIT  
IN THE AMOUNT OF \$23,584.00 FOR THE PURCHASE OF 2 FERRIS MOWERS  
[WATER DEPT. \$11,581.00; PARKS DEPT. \$12,003.00]**

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving City Clerk to cut the check on July 1, 2020 to Dickel Duit in the amount of \$23,584.00 for the purchase of 2 Ferris mowers [Water Dept. \$11,581.00; Parks Dept. \$12,003.00].

PASSED AND APPROVED this 23<sup>rd</sup> day of June, 2020.

Kavanaugh  
CITY CLERK

Richard N. Hunt  
MAYOR

*Refused To Sign*

There was a slight presentation on the Shenandoah Community Forum Group given by Margot Gee. Gee expressed concern of the declined population and housing within the City Limits. Gee stated that the forum has a committee focused to revitalize Shenandoah and its future.

For Citizens Opportunity to Address the Council—Steve Harris voiced his concerns if the Fireworks were to take place during ShenFest with dry crops/fields. Fire Chief Marshall agreed with his concerns but also felt that the staging could be moved further away from fields. Matt Shane also mentioned that he started the process to host a firework show on a private lot.

For Council/Committee Reports—Councilmember Brantner stated that the Library 'Friends] will host their next meeting on July 7, 2020 at 6:30 P.M. Shelly Smith with SCIA mentioned that the SCIA board will vote whether to hold or postpone the Wabash Marathon and Shenfest at their meeting on Thursday. Shelly also mentioned that the Sidewalk sales will start July 30<sup>th</sup>.

Items for Future Agenda— Amend Chapter 122 [Bonds]; Rural Housing 360 [July 28]

There being no further business, Graham moved, Gibson seconded to adjourn the meeting. The Mayor therefore declared the meeting adjourned at 6:36 P.M. and to reconvene at the next regular council meeting on July 14, 2020, at 6:00 P.M.

Kavanaugh  
CITY CLERK

Richard N. Hunt  
MAYOR