

**MINUTES OF REGULAR COUNCIL MEETING MAY 14, 2019**

The Shenandoah City Council met in regular session on May 14, 2019 at 6:00 P.M. in the Council Chambers of City Hall. Present were Mayor Richard Hunt and Councilmembers, Rita Gibson, Robert Burchett, Kim Swank, and Toni Graham. Also present were City Clerk/Treasurer Karla Gray, City Administrator AJ Lyman and City Attorney Mahlon Sorensen. Councilmember Aaron Green attended by Electronic Means.

Gibson moved, Burchett seconded approving the agenda. Passed unanimously.

Gibson moved, Burchett seconded approving consent agenda items consisting of the minutes from the April 23, 2019 Regular Meeting; renewal permit Class C Liquor License (LC) (Commercial) with Class C Liquor License, Outdoor Service and Sunday Sales for Shenandoah Iowa Lodge #1122 DBA B.P.O. Elks #1122 at 709 S. Fremont St; renewal permit Class E Liquor License (LE) with Class B Wine Permit, Class C Beer Permit (Carryout Beer), and Class E Liquor License (LE) for Fareway Stores, Inc. DBA Fareway Stores, Inc. #938 at 1007 S. Fremont St.; renewal permit Class C Liquor License (LC) (Commercial) with Outdoor Service and Sunday Sales for George R. Whitehill DBA Dirt’s Place at 116 N. Blossom St. [Pending Dram Shop] ; renewal permit Class C Liquor License (LC) (Commercial) with Outdoor Service and Sunday Sales for Darren Bartley DBA Elm Street Grill at 1800 S. Elm St.-2<sup>nd</sup> Floor [Pending Dram Shop]. Passed unanimously.

Graham moved, Gibson seconded approving the Abstract of Claims #2019-21 for \$1,167,483.59 [Includes approved Liberty Mutual payment \$816,382.62]. Passed unanimously.

Graham moved, Gibson seconded approving the following resolution. On roll call, the votes were “Ayes” unanimously. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION APPROVING AND ADOPTING CITY COUNCIL RULES AND PROCEDURES MANUAL**

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving and adopting City Council Rules and Procedures Manual.

PASSED AND APPROVED this 14<sup>th</sup> day of May, 2019.

  
MAYOR

  
CITY CLERK

Gibson moved, Graham seconded approving the following resolution. On roll call, the votes were “Ayes” unanimously. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION APPROVING AND ADOPTING THE DISADVANTAGED BUSINESS ENTERPRISE PROGRAM [FEDERAL FINANCIAL ASSISTANCE FOR AIRPORT IMPROVEMENTS] AND AUTHORIZING EXECUTION OF DOCUMENTS AND DIRECTING CITY CLERK TO PUBLISH NOTICE**

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving and adopting the Disadvantaged Business Enterprise Program [Federal Financial Assistance for Airport Improvements] and authorizing execution of documents and directing City Clerk to publish notice.

PASSED AND APPROVED this 14<sup>th</sup> day of May, 2019.

  
MAYOR

  
CITY CLERK

Burchett moved, Gibson seconded approving the following resolution. On roll call, the votes were “Ayes” unanimously. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION APPROVING AND AUTHORIZING PUBLICATION OF NOTICES AND  
ADVERTISEMENTS PER THE CODE OF IOWA REGARDING THE BID LETTING FOR FY2019  
AIRPORT IMPROVEMENT PROJECT 3-19-0082-014 AND SET A PUBLIC HEARING ON  
MAY 28, 2019 AT 6:00 P.M.**

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving and authorizing publication of notices and advertisements per the Code of Iowa regarding the BID Letting for FY2019 Airport Improvement Project 3-19-0082-014 and Set a Public Hearing on May 28, 2019 at 6:00 P.M.

PASSED AND APPROVED this 14<sup>th</sup> day of May, 2019.

  
MAYOR


  
CITY CLERK

Gibson moved, Graham seconded approving the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION APPROVING PROPOSED BUDGET AMENDMENTS FOR FY19 AND SET A  
PUBLIC HEARING ON MAY 28, 2019 AT 6:00 P.M.**

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving proposed budget amendments for FY19 and Set a Public Hearing on May 28, 2019 at 6:00 P.M.

PASSED AND APPROVED this 14<sup>th</sup> day of May, 2019.

  
MAYOR

  
CITY CLERK

Burchett moved, Gibson seconded approving the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION APPROVING STREET CLOSURE FROM THE ALLEYWAY ON BLOSSOM TO  
LOWELL [110 N. BLOSSOM-116 N. BLOSSOM] [DIRT'S PLACE-SPRING STREET PARTY ON  
JUNE 8, 2019] [LIVE BAND FROM 8:00 P.M.-12:00 A.M./FOOD BEGINS AT 6:00 P.M.]**

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving street closure from the alleyway on Blossom to Lowell [110 N. Blossom-116 N. Blossom] [Dirt's Place-Spring Street Party on June 8, 2019] [Live Band from 8:00 P.M.-12:00 A.M./Food Begins at 6:00 P.M.].

PASSED AND APPROVED this 14<sup>th</sup> day of May, 2019.

  
MAYOR

  
CITY CLERK

A discussion was held on the sidewalk enclosure request per Code of Ordinances Sidewalk Regulations 136.14 [Dirt's Place]. George Whitehill stated that he would place the tables and chairs out during business hours and he would fence it off appropriately. Mayor Hunt asked that he purchased the items locally. Whitehill agreed. Councilmembers asked if the adjoining neighbors raised any concerns with his request. Citizen William McConnell voiced his opinion on giving Whitehill an opportunity until a certain date to allow him time to see if the enclosure would be utilized.

CONTINUED MINUTES OF REGULAR COUNCIL MEETING MAY 14, 2019

Gibson moved, Burchett seconded approving the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION APPROVING SIDEWALK ENCLOSURE REQUEST PER CODE OF ORDINANCES SIDEWALK REGULATIONS 136.14 AND PRESENT COUNCIL WITH A PROGRESS REPORT ON SEPTEMBER 10, 2019 [DIRT'S PLACE]**

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving sidewalk enclosure request per Code of Ordinances Sidewalk Regulations 136.14 and present Council with a progress report on September 10, 2019 [Dirt's Place].

PASSED AND APPROVED this 14<sup>th</sup> day of May, 2019.

  
MAYOR

  
CITY CLERK


Swank moved, Gibson seconded approving the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION APPROVING AMENDMENT OF CHAPTER 90 OF THE CODE OF ORDINANCES PERTAINING TO PRIVATE WELLS AND SETTING A PUBLIC HEARING ON MAY 28, 2019 AT 6:00 P.M.**

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving amendment of Chapter 90 of the Code of Ordinances pertaining to Private Wells and Setting a Public Hearing on May 28, 2019 at 6:00 P.M.

PASSED AND APPROVED this 14<sup>th</sup> day of May, 2019.

  
MAYOR

  
CITY CLERK

Gibson moved, Graham seconded to approve the following resolution. On roll call the vote was "Ayes" unanimous. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION RATIFYING AND APPROVING RATE/SALARIES FOR SEASONAL EMPLOYEES OF THE CITY OF SHENANDOAH-PARKS AND RECREATION DEPT. [KEITH MYERS, \$9.00/HR.; JOHNATHON WOOD, \$8.00/HR.]**

**WHEREAS**, the following position(s) and rate increase(s) have been recommended by the City Administrator, Parks and Recreation Director, Park Board, and

**WHEREAS**, the position and rate set forth have been included in the FY 2019 and FY 2020 adopted budgets, so

**WHEREAS**, be it resolved by the City Council of the City of Shenandoah, that the following position and rate be hereby ratified and approved as follows:

Name:	Position:	Amount:
Keith Myers	Parks and Recreation Mowing	\$9.00/Hr.
Johnathon Wood	Parks and Recreation Mowing	\$8.00/Hr.

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, ratifying and approving rate/salaries for seasonal employees of the City of Shenandoah-Parks and Recreation Dept.

[Keith Myers, \$9.00/Hr.; Johnathon Wood, \$8.00/Hr.].

PASSED AND APPROVED this 14<sup>th</sup> day of May, 2019.

  
MAYOR

  
CITY CLERK

Graham moved, Gibson seconded to approve the following resolution. On roll call the vote was "Ayes" unanimous. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION RATIFYING AND APPROVING RATE/SALARIES FOR SEASONAL EMPLOYEES OF THE CITY OF SHENANDOAH-WILSON AQUATIC CENTER.**

**WHEREAS**, the following position(s) and rate increase(s) have been recommended by the City Administrator, Aquatic Director, Park and Rec Director, Park Board, and

**WHEREAS**, the position and rate set forth have been included in the FY 2019 and FY 2020 adopted budgets, so

**WHEREAS**, be it resolved by the City Council of the City of Shenandoah, that the following position and rate be hereby ratified and approved as follows:

Name:	Position:	Amount:
Vesta Bopp	Swim Lessons	\$7.25/Hr. [New]
Brenna Godfread	Lifeguard	\$7.25/Hr. [Return]
Olivia Denton	Lifeguard	\$7.75/Hr. [Return]
Cassidy Morris	Lifeguard	\$7.25/Hr. [New and upon completion of lifeguard course]
Austin Herold	Lifeguard	\$7.25/Hr. [Return]
Aleigha Gomez	Swim Lessons	\$7.25/Hr. [New]
Sydney Streicher	Lifeguard	\$7.25/Hr. [New]
Andrew Johnson	PT Lifeguard	\$7.25/Hr. [New]
Josh Schuster	Lifeguard	\$7.25/Hr. [Return]
Elijah Schuster	Lifeguard	\$7.25/Hr. [Return]
Lauryn Webster	Lifeguard	\$7.25/Hr. [Return]
Luke Dalley	Lifeguard	\$7.25/Hr. [Return]
Tyler Courtier	Lifeguard	\$7.25/Hr. [Return]
Katilyn Finke	Lifeguard	\$7.25/Hr. [New]
Levi Son	Lifeguard	\$7.25/Hr. [Return]
Grace Johnson	Lifeguard	\$7.25/Hr. [New]
Kelsi Leininger	Lifeguard	\$7.75/Hr. [Return]
Mason Silence	Lifeguard	\$7.50/Hr. [Return]
Reece Kreifels	Lifeguard	\$7.50/Hr. [Return]
Clayton Holben	Lifeguard	\$7.25/Hr. [New]
Cayley Lorimor	Lifeguard	\$7.25/Hr. [New]
Kealy Anderson	Lifeguard	\$7.25/Hr. [New]
Kelli Baker	Concessions	\$7.25/Hr. [Return]
Jill Isaacson	Concessions	\$7.25/Hr. [New]
Twyla Clark	Concessions	\$10.00/Hr. [Return]
Hannah Underwood	Concessions	\$7.25/Hr. [Return]
Steven Schuster	Management	\$10.00/Hr. [Return]
John Leininger	Management	\$10.00/Hr. [Return]
Kim Leininger	Management	\$10.00/Hr. [Return]
Holly Olson	Management	\$9.00/Hr. [New]
Gabrielle Sparks	Aquatic Director	\$15.00/Hr. [Return]
Brittany Comstock	Management	\$9.00/Hr. [New]

## CONTINUED MINUTES OF REGULAR COUNCIL MEETING MAY 14, 2019

## REJECTED:

Lucy Martin

Applied for Concession that is currently full

Niamh Palmer

Applied for Concession that is currently full

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, ratifying and approving rate/salaries for seasonal employees of the City of Shenandoah-Wilson of Aquatic Center.

PASSED AND APPROVED this 14<sup>th</sup> day of May, 2019.

Kavanaugh  
CITY CLERK

Richard N. Hunt  
MAYOR

A discussion was held on a possible conflict of interest. City Attorney Mahlon Sorensen stated that there would be no conflict of interest at this point if Toni accepts the position as City Clerk for the City of College Springs.

For Citizens Opportunity to Address the Council—Citizen A.L. “Mac” McNeal voiced concerns over an abandoned vehicle that has been parked at 612 Grant St. for several months and a perceived “eyesore” focusing on a “caboose” located at the Depot Deli. Citizen William McConnell voiced his appreciation the City took the time to post a water flushing notice and asked how long the brown water would last. Councilmembers responded that it shouldn’t last more than a week.

For Council/Committee Reports—Mayor Hunt stated that on Thursday, May 16, VA office will reveal a new van for transportation of Veterans. Mayor Hunt also questioned Attorney Sorensen about Rockos opening date. Sorensen stated that he will reach out to the owner for an update.

Items for Future Agenda—Public Hearing-Airport Improvement, Public Hearing-Budget Amendment, Public Hearing-Chapter 90 of the Code of Ordinances, Amendment-Chapter 122 [Peddlers permits], Shenandoah Sanitation City Wide Clean Up Update.

There being no further business, Burchett moved, Graham seconded to adjourn the meeting. The Mayor therefore declared the meeting adjourned at 6:37 P.M. and to reconvene at the next regular council meeting on May 28, 2019 at 6:00 P.M.

Kavanaugh  
CITY CLERK

Richard N. Hunt  
MAYOR