

## MINUTES OF REGULAR COUNCIL MEETING MAY 12, 2020

The Shenandoah City Council met in regular session on May 12, 2020 at 6:00 P.M. in the Council Chambers of City Hall. Present were Mayor Richard Hunt. Councilmembers attended by Electronic means were Rita Gibson, J. Eric Brantner, Kim Swank, Toni Graham and Cindy Arman. Also present were City Clerk Karla Gray, City Administrator AJ Lyman and City Attorney Mahlon Sorensen. The Council Meeting was held via Zoom/Telephone Conference system due to the COVID-19 Pandemic and the guidelines of social distancing and no public gatherings of more than 10 people.

Gibson moved; Arman seconded approving the agenda. Passed unanimously.

At 6:02 P.M., the Mayor announced that this was the date, time, and place for the public hearing on amending Chapter 112 of the Code of Ordinances to include SWIFT Services Franchise Fee. Zero oral comments were made and no written comments were received in the Clerk's office..

The Mayor closed the Public Hearing at 6:03 P.M.

At 6:03 P.M., the Mayor announced that this was the date, time, and place for the public hearing on the Sale of City owned Property located at W. Clarinda Ave. and S. Center St. to Michael Churchill [\$100.00]. Zero oral comments were made and no written comments were received in the Clerk's office.

The Mayor closed the Public Hearing at 6:04 P.M.

At 6:04 P.M., the Mayor announced that this was the date, time, and place for the public hearing on the Sale of City owned Property located at 201 E. Valley Ave. to JP Fowler [\$600.00]. Zero oral comments were made and no written comments were received in the Clerk's office.

The Mayor closed the Public Hearing at 6:05 P.M.

Gibson moved, Graham seconded approving the consent agenda items that includes the minutes of the April 28, 2020 Regular Meeting; renewal permit #LC0044429 Class C Liquor License (LC) (Commercial) with Outdoor Service and Sunday Sales for Darren Bartley DBA Elm Street Grill located at 1800 S. Elm St., 2<sup>nd</sup> Floor; renewal permit #LC0039304 Class C Liquor License (LC) (Commercial) with Outdoor Service and Sunday Sales for George R. Whitehill DBA Dirt's Place located at 116 N. Blossom St. [Pending Dram]; renewal permit #LC0019350 Class C Liquor License (LC) (Commercial) with Brew Pub, Outdoor Service, and Sunday Sales for William Hillman DBA Depot Deli and Lounge located at 101 Railroad St. [Pending Dram]. Passed unanimously.

Swank moved; Gibson seconded approving the Abstract of Claims #2020-21 for \$220,649.15. Passed unanimously.

Gibson moved, Arman seconded to approve the following resolution. On roll call, the votes were "Ayes" unanimous. Gibson moved, Swank seconded to waive the 2nd and 3rd readings. On roll call, the votes were "Ayes" unanimously. Gibson moved, Graham seconded to adopt the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

### **RESOLUTION AMENDING CHAPTER 112 OF THE CODE OF ORDINANCES TO INCLUDE SWIFT SERVICES FRANCHISE FEE**

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, amending Chapter 112 of the Code of Ordinances to include SWIFT Services Franchise Fee

PASSED AND APPROVED this 12<sup>th</sup> day of May, 2020.

Kavanaugh  
CITY CLERK

Richard N Hunt  
MAYOR

Arman moved; Graham seconded approving the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION APPROVING THE SALE OF CITY OWNED PROPERTY LOCATED AT W. CLARINDA AVE. AND S. CENTER ST. TO MICHAEL CHURCHILL [\$100.00]**

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving the sale of City owned property located at W. Clarinda Ave. and S. Center St. to Michael Churchill [\$100.00].

PASSED AND APPROVED this 12<sup>th</sup> day of May, 2020.

Kavanaugh  
CITY CLERK

Richard N Hunt  
MAYOR

Gibson moved; Graham seconded approving the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION APPROVING THE SALE OF CITY OWNED PROPERTY LOCATED AT 201 E. VALLEY AVE TO JP FOWLER [\$600.00]**

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving the sale of City owned property located at 201 E. Valley Ave. to JP Fowler [\$600.00].

PASSED AND APPROVED this 12<sup>th</sup> day of May, 2020.

Kavanaugh  
CITY CLERK

Richard N Hunt  
MAYOR

Graham moved; Gibson seconded approving the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION APPROVING INTEGRITY ROOFING'S QUOTE IN THE AMOUNT OF \$55,818.30 FOR MAIN STREET THEATRE ROOF REPAIRS [INCLUDES 10-YEAR LIMITED WARRANTY]**

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving Integrity Roofing's quote in the amount of \$55,818.30 for Main Street Theatre Roof Repairs [Includes 10-year limited warranty].

PASSED AND APPROVED this 12<sup>th</sup> day of May, 2020.

Kavanaugh  
CITY CLERK

Richard N Hunt  
MAYOR

Swank moved; Gibson seconded approving the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION AMENDING CHAPTER 50 OF THE CODE OF ORDINANCES TO REFERENCE SECTION 657A.1A THROUGH 657A.10 [NUISANCE/ABANDONED PROPERTIES] AND SETTING A PUBLIC HEARING ON MAY 26, 2020 AT 6:00 P.M.**

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, amending Chapter 50 of the Code of Ordinances to reference Section 657A.1A through 657A.10 [Nuisance/Abandoned Properties] and setting a public hearing on May 26, 2020 at 6:00 P.M.

PASSED AND APPROVED this 12<sup>th</sup> day of May, 2020.

  
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 MAYOR

  
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 CITY CLERK

Gibson moved; Graham seconded approving the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION RATIFYING AND APPROVING RATE/SALARIES FOR PART-TIME/SEASONAL EMPLOYEE OF THE CITY OF SHENANDOAH – PARK & REC MOWER**

**WHEREAS**, the following position(s) and rate increase(s) have been recommended by City Administrator, Park and Rec Director, Park and Rec Board, City Council and


**WHEREAS**, the position and rate set forth will be amended in the FY 2020 and FY 2021 adopted budget, so

**WHEREAS**, be it resolved by the City Council of the City of Shenandoah, that the following position and rate be hereby ratified and approved as follows:

Name:	Position:	Amount:
Keith Myers	Park and Rec Mower	\$9.25/hr.

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, ratifying and approving rate/salaries for Part-Time/Seasonal Employee of the City of Shenandoah-Park and Rec Mower.

PASSED AND APPROVED this 12<sup>th</sup> day of May, 2020.

  
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 MAYOR

  
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 CITY CLERK

Swank moved; Gibson seconded approving the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION RATIFYING AND APPROVING RATE/SALARIES FOR PART-TIME/SEASONAL EMPLOYEE OF THE CITY OF SHENANDOAH – CEMETERY MOWER**

**WHEREAS**, the following position(s) and rate increase(s) have been recommended by City Administrator, Cemetery Sexton, Cemetery Board, City Council and

**WHEREAS**, the position and rate set forth will be amended in the FY 2020 and FY 2021 adopted budget, so

**WHEREAS**, be it resolved by the City Council of the City of Shenandoah, that the following position and rate be hereby ratified and approved as follows:

Name:	Position:	Amount:
Paul Falk	Cemetery Mower	\$7.25/hr.

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, ratifying and approving rate/salaries for Part-Time/Seasonal Employee of the City of Shenandoah-Cemetery Mower.

PASSED AND APPROVED this 12<sup>th</sup> day of May, 2020.

Kawakami  
CITY CLERK

Richard N Hunt  
MAYOR

Graham moved; Gibson seconded approving the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION RATIFYING AND APPROVING RATE/SALARIES FOR PART-TIME/SEASONAL EMPLOYEES OF THE CITY OF SHENANDOAH – SHENANDOAH GOLF COURSE**

**WHEREAS**, the following position(s) and rate increase(s) have been recommended by City Administrator, Park and Rec Director, Park and Rec Board, City Council and

**WHEREAS**, the position and rate set forth will be amended in the FY 2020 and FY 2021 adopted budget, so

**WHEREAS**, be it resolved by the City Council of the City of Shenandoah, that the following position and rate be hereby ratified and approved as follows:

Name:	Position:	Amount:
Olivia Denton	Pro Shop	\$7.25/hr.
Gary Falk	Laborer	\$8.00/hr.

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, ratifying and approving rate/salaries for Part-Time/Seasonal Employee of the City of Shenandoah-Shenandoah Golf Course.

PASSED AND APPROVED this 12<sup>th</sup> day of May, 2020.

Kawakami  
CITY CLERK

Richard N Hunt  
MAYOR

Graham moved; Swank seconded approving the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION RATIFYING AND APPROVING RATE/SALARIES FOR FULL-TIME EMPLOYEES OF THE CITY OF SHENANDOAH – POLICE DEPT.**

**WHEREAS**, the following position(s) and rate increase(s) have been recommended by City Administrator, Police Chief, City Council and

**WHEREAS**, the position and rate set forth will be amended in the FY 2020 and FY 2021 adopted budget, so

**WHEREAS**, be it resolved by the City Council of the City of Shenandoah, that the following position and rate be hereby ratified and approved as follows:

Name:	Position:	Amount:
Grant Booker	Night Sergeant/K9	\$24.55/hr.
Ethan Johnson	Day Sergeant	\$23.05/hr.

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, ratifying and approving rate/salaries for Full-Time Employees of the City of Shenandoah-Police Dept.

PASSED AND APPROVED this 12<sup>th</sup> day of May, 2020.

Kavanaugh  
CITY CLERK

Richard N. Hunt  
MAYOR

Swank moved; Gibson seconded approving the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION RATIFYING AND APPROVING RATE/SALARIES FOR FULL-TIME EMPLOYEE OF THE CITY OF SHENANDOAH – POLICE DEPT.**

**WHEREAS**, the following position(s) and rate increase(s) have been recommended by City Administrator, Police Chief, City Council and

**WHEREAS**, the position and rate set forth will be amended in the FY 2020 and FY 2021 adopted budget, so

**WHEREAS**, be it resolved by the City Council of the City of Shenandoah, that the following position and rate be hereby ratified and approved as follows:

Name:	Position:	Amount:
Jadon Miller	Police Officer [uncertified]	\$20.05/hr.

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, ratifying and approving rate/salaries for Full-Time Employee of the City of Shenandoah-Police Dept.

PASSED AND APPROVED this 12<sup>th</sup> day of May, 2020.

Kavanaugh  
CITY CLERK

Richard N. Hunt  
MAYOR

For Citizens Opportunity to Address the Council—Darin Sunderman introduced himself by electronic means as a candidate for Jon Herzberg's Board of Supervisory position.

For Council/Committee Reports—Mayor Richard N. Hunt stated that the 2020 Memorial Day service will be scaled back from previous years. They won't be putting up any Flags and won't have a speaker.

## CONTINUED MINUTES OF REGULAR COUNCIL MEETING MAY 12, 2020

Items for Future Agenda—City Wide Clean-up dates [May 26]; Public Hearing-Chapter 50 [Nuisance Property Section 657A] [May 26]

There being no further business, Gibson moved, Swank seconded to adjourn the meeting. The Mayor therefore declared the meeting adjourned at 6:30 P.M. and to reconvene at the next regular council meeting on May 26, 2020, at 6:00 P.M.

Kaulanay  
CITY CLERK

Richard W. Swank  
MAYOR