

MINUTES OF REGULAR COUNCIL MEETING APRIL 14, 2020

The Shenandoah City Council met in regular session on April 14, 2020 at 6:00 P.M. in the Council Chambers of City Hall. Present were Mayor Richard Hunt. Councilmembers attended by Electronic means were Rita Gibson, J. Eric Brantner, Kim Swank, Toni Graham and Cindy Arman. Also present were City Clerk Karla Gray, City Administrator AJ Lyman and City Attorney Mahlon Sorensen. The Council Meeting was held via WebEx/Telephone Conference system due to the COVID-19 Pandemic and the guidelines of social distancing and no public gatherings of more than 10 people.

Graham moved; Gibson seconded approving the agenda. Passed unanimously.

There was some discussion regarding the scheduled Public Hearing on the sale of City owned property located at 510 Palm Ave. to David Taylor in the amount of \$1.00 with stipulations that the Buyer must properly remove and dispose of any asbestos and complete rehab within 8 months. City Attorney Sorensen advised the Council that the sale should not proceed as this is not the appropriate time to sell the property since there is a lack of communication from the potential buyer.

Gibson moved; Brantner seconded removing the following item from the agenda. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly removed.

RESOLUTION REMOVING PUBLIC HEARING AND THE DISCUSSION/RESOLUTION ON THE SALE OF CITY OWNED PROPERTY LOCATED AT 510 PALM AVE. TO DAVID TAYLOR IN THE AMOUNT OF \$1.00 WITH STIPULATIONS THAT THE BUYER MUST PROPERLY REMOVE AND DISPOSE OF ANY ASBESTOS AND COMPLETE REHAB WITHIN 8 MONTHS

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, removing Public Hearing and the Discussion/Resolution on the sale of City owned Property located at 510 Palm Ave. to David Taylor in the amount of \$1.00 with stipulations that the Buyer must properly remove and dispose of any asbestos and complete rehab within 8 months.

PASSED AND REMOVED this 14th day of April, 2020.


MAYOR


CITY CLERK

Brantner moved, Arman seconded approving the consent agenda items that includes the minutes of the March 24, 2020 Regular Meeting and the renewal permit #WBN000203 Class B Native Wine Permit (WBN) for Kay-Ann, Ltd. DBA Design Originals located at 720 W. Sheridan Ave. Passed unanimously.

Swank moved; Gibson seconded approving the Abstract of Claims #2020-19 for \$507,277.38. Passed unanimously.

Graham moved, Gibson seconded to approve the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

RESOLUTION APPROVING THE ACCEPTANCE OF A PROPOSAL TO PURCHASE \$860,000 TAXABLE GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2020B; AND APPROVING THE FORM AND AUTHORIZING EXECUTION OF A NOTE PURCHASE AGREEMENT

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving the acceptance of a proposal to purchase \$860,000 Taxable General Obligation Capital Loan Notes, Series 2020B; and approving the form and authorizing execution of a note purchase agreement.

PASSED AND APPROVED this 14th day of April, 2020.

Kaulamany
CITY CLERK

Richard N Hunt
MAYOR

Gibson moved; Brantner seconded approving the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

RESOLUTION APPROVING THE ACCEPTANCE OF A PROPOSAL TO PURCHASE \$985,000 TAXABLE URBAN RENEWAL REVENUE CAPITAL LOAN NOTES, SERIES 2020A

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving the acceptance of a proposal to purchase \$985,000 Taxable Urban Renewal Revenue Capital Loan Notes, Series 2020A.

PASSED AND APPROVED this 14th day of April, 2020.

Kaulamany
CITY CLERK

Richard N Hunt
MAYOR

Graham moved; Gibson seconded approving the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

RESOLUTION AUTHORIZING THE REDEMPTION OF OUTSTANDING TAXABLE URBAN RENEWAL CAPITAL LOAN NOTES, SERIES 2014, DATED NOVEMBER 14, 2014

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, authorizing the redemption of outstanding Taxable Urban Renewal Capital Loan Notes, Series 2014, dated November 14, 2014.

PASSED AND APPROVED this 14th day of April, 2020.

Kaulamany
CITY CLERK

Richard N Hunt
MAYOR

Gibson moved; Arman seconded approving the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

RESOLUTION ADOPTING A REVENUE PURPOSE STATEMENT REGARDING USE OF REVENUES FROM SWIFT FIBER OPTIC CABLE, TELEPHONE AND INTERNET FEES PURSUANT TO CHAPTER 364.2 (4)(F) OF THE IOWA CODE [NOTED IN FY19 AUDIT] AND SETTING A PUBLIC HEARING ON APRIL 28, 2020 AT 6:00 P.M.

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, adopting a Revenue purpose statement regarding use of revenues from SWIFT Fiber Optic Cable, telephone and internet fees pursuant to Chapter 364.2 (4)(f) of the Iowa Code [Noted in FY19 audit] and setting a public hearing on April 28, 2020 at 6:00 P.M.

CONTINUED MINUTES OF REGULAR COUNCIL MEETING APRIL 14, 2020

PASSED AND APPROVED this 14th day of April, 2020.

Kavanaugh
CITY CLERK

Richard N Hunt
MAYOR

Swank moved; Gibson seconded approving the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

RESOLUTION APPROVING CENTURY BANK'S REQUEST TO CLOSE CITY TRUST ACCOUNT AND TRANSFER THE REMAINING FUNDS IN OLD TRUST ACCOUNT INTO NEW CITY TRUST ACCOUNT DUE TO THE 2020 BANK ACQUISITION [FIRST NATIONAL BANK OF CRESTON] [ACCOUNT NUMBER IS DUPLICATED AT BOTH INSTITUTIONS]

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving Century Bank's request to close City Trust account and transfer the remaining funds in old Trust account into new City Trust account due to the 2020 Bank acquisition [First National Bank of Creston] [Account number is duplicated at both institutions].

PASSED AND APPROVED this 14th day of April, 2020.

Kavanaugh
CITY CLERK

Richard N Hunt
MAYOR

Gibson moved; Arman seconded approving the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

RESOLUTION APPROVING THE PURCHASE OF A 2020 POLARIS 1000 CREW XP RANGER WITH FIRE SKID FDH203 FOR THE FIRE DEPARTMENT IN THE AMOUNT OF \$24,600.00 [PAID BY FIREHOUSE SUBS PUBLIC SAFETY FOUNDATION GRANT]

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving the purchase of a 2020 Polaris 1000 Crew XP Ranger with Fire Skid FDH203 for the Fire Department in the amount of \$24,600.00 [Paid by Firehouse Subs Public Safety Foundation Grant].

PASSED AND APPROVED this 14th day of April, 2020.

Kavanaugh
CITY CLERK

Richard N Hunt
MAYOR

Gibson moved; Brantner seconded approving the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

RESOLUTION APPROVING PRO-RATED CLASS C LIQUOR LICENSE (LC) (COMMERCIAL) REFUND IN THE AMOUNT OF \$463.13 TO AMERICAN LEGION COUNTRY CLUB AT 1800 S. ELM ST.

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving pro-rated Class C Liquor License (LC) (Commercial) refund in the amount of \$463.13 to American Legion Country Club at 1800 S. Elm St.

PASSED AND APPROVED this 14th day of April, 2020.


MAYOR



CITY CLERK

Arman moved; Gibson seconded approving the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

RESOLUTION APPROVING THE CITY ADMINISTRATOR TO OPERATE THE CITY OF SHENANDOAH, IOWA IN FULL COMPLIANCE WITH THE MAYOR'S PROCLAMATION DATED MARCH 25, 2020

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving the City Administrator to operate the City of Shenandoah, Iowa in full compliance with the Mayor's Proclamation dated March 25, 2020.

PASSED AND APPROVED this 14th day of April, 2020.


MAYOR


CITY CLERK

There was a slight discussion on the annual City-wide clean-up dates that were originally scheduled for May 7, 8, 9 of 2020. With the COVID-19 pandemic, Shenandoah Sanitation requested to schedule alternate dates for the clean-up. Councilmember Swank stated that he would like to forego a clean-up this year for the Health and the safety of the Employees. Swank also stated that the savings from not holding the event would help the General fund as well. Councilmember Arman stated that she would like to still see the event happen this year. City Clerk Gray recommended to the Council to possibly re-visit this in May so there is plenty of opportune time for the event to be held and to allow the contractors to be paid within the budget year which is from July 1, 2019 – June 30, 2020. Gray also stated that due to the pandemic, revenues are unknown at this time and all General Fund/Street Department Heads are to only allow normal standard operating expenses such as payroll, heat/lights, telephone, fuel, etc. Swank moved to forego 2020 City-wide clean-up and hold it in Spring 2021. Motion died for lack of second.

Arman moved; Brantner seconded approving the following resolution. On roll call, the votes were Arman, Brantner, Gibson with "Ayes" and Swank, Graham with "Nays". Whereupon the Mayor declared the resolution duly adopted.

RESOLUTION APPROVING TO RECONSIDER ALTERNATE CITY-WIDE CLEAN-UP DATES OF JUNE 18, 19, 20 AT THE MAY 26, 2020 COUNCIL MEETING

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving to reconsider alternate City-Wide Clean-up dates of June 18, 19, 20 at the May 26, 2020 Council Meeting.

PASSED AND APPROVED this 14th day of April, 2020.

Richard N Hunt
MAYOR

Kawakami
CITY CLERK

Brantner moved; Gibson seconded approving the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

RESOLUTION RATIFYING AND APPROVING RATE/SALARIES FOR PART-TIME/SEASONAL EMPLOYEES OF THE CITY OF SHENANDOAH – SHENANDOAH GOLF COURSE

WHEREAS, the following position(s) and rate increase(s) have been recommended by Park Board, City Administrator, Park/Rec Director, City Council and

WHEREAS, the position and rate set forth will be amended in the FY 2020 adopted budget, so

WHEREAS, be it resolved by the City Council of the City of Shenandoah, that the following position and rate be hereby ratified and approved as follows:

Name:	Position:	Amount:
Kristi Vance	Pro-Shop Manager	\$10.00/hr.
Billie Magwitz	Pro-Shop	\$7.25/hr.
Bailey Isenhower	Pro-Shop	\$7.25/hr.
LeRoy Whitehill	Laborer	\$8.00/hr.
Charles Spencer	Laborer	\$8.00/hr.
Bob Longman	Laborer	\$8.00/hr.
Nick Dinges	Laborer [Seasonal]	\$7.25/hr.

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, ratifying and approving rate/salaries for Part-Time/Seasonal Employees of the City of Shenandoah-Shenandoah Golf Course.

PASSED AND APPROVED this 14th day of April, 2020.

Richard N Hunt
MAYOR

Kawakami
CITY CLERK

For Citizens Opportunity to Address the Council—None

For Council/Committee Reports— None

Items for Future Agenda—Public Hearing [Apr 28]—Revenue Purpose Statement [SWIFT Services/Franchise Fee]

There being no further business, Gibson moved, Arman seconded to adjourn the meeting. The Mayor therefore declared the meeting adjourned at 6:38 P.M. and to reconvene at the next regular council meeting on April 28, 2020, at 6:00 P.M.

Richard N Hunt
MAYOR

Kawakami
CITY CLERK