

**MINUTES OF REGULAR COUNCIL MEETING FEBRUARY 27, 2018**

The Shenandoah City Council met in regular session on February 27, 2018 at 6:00 P.M. in the Council Chambers of City Hall. Present were Mayor Richard Hunt and Councilmembers Rita Gibson, Bob Burchett, Kim Swank, Toni Graham, and Aaron Green. Also present were City Clerk/Treasurer Karla Gray, City Administrator Jim Davey, and City Attorney Mahlon Sorensen.

Graham moved, Gibson seconded to approve the agenda. Passed unanimously.

At 6:01 P.M., the Mayor announced that this was the date, time, and place for the public hearing authorizing the purchase of Real Estate located 111 N. Elm St., Shenandoah, Iowa [Fitness Center]. No comments were made.

The Mayor closed the Public Hearing at 6:02 P.M.

At 6:02 P.M., the Mayor announced that the Public Hearing on the proposed budget for FY 2019 Public Hearing will be held on March 13, 2018 at 6:00 P.M. due to publishing issue. No comments were made.

Swank moved, Graham seconded approving the consent agenda which included the minutes of the February 13, 2018 regular meeting. Passed unanimously. Graham moved, Gibson seconded approving renewal permit class B Native Wine Permit (WBN) for Kay-Ann, Ltd. DBA Design Originals at 720 W. Sheridan Ave. Passed unanimously. Burchett moved, Gibson seconded approving January 2018 Treasurer's Report. Passed unanimously. Green moved, Graham seconded approving City Employee's to attend Iowa Association of Municipal Utilities from March 7-8, 2018 in Ankeny, IA [T. Martin, C. Sokolowski] [City vehicle]. Passed unanimously. Gibson moved, Graham seconded approving City Employee to attend Iowa Parks/Rec Association from March 26-28, 2018 in Coralville, IA [C. Tiemeyer] [City vehicle]. Passed unanimously. Burchett moved, Gibson seconded approving City Attorney to attend Municipal Leadership Academy [Part Three] on April 12, 2018 in Griswold, IA [M. Sorensen] [Registration fee is \$75.00]. Passed unanimously.


Green moved, Graham seconded to approve the Abstract of Claims #2018-16 for \$279,902.57. Passed unanimously.

Burchett moved, Gibson seconded approving the following resolution. On roll call, the votes were "Ayes" unanimous. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION APPROVING THE PURCHASE OF REAL ESTATE LOCATED AT 111 N. ELM ST., SHENANDOAH, IOWA [FITNESS CENTER] IN THE AMOUNT OF \$70,000.00 [SELLER WILL PAY \$15,000.00 AT CLOSING TO CITY TO CLOSE OUT 2015 GRANT OBLIGATION]**

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving the purchase of Real Estate located at 111 N. Elm St., Shenandoah, Iowa [Fitness Center] in the amount of \$70,000.00 [Seller will pay \$15,000.00 at closing to City to close out 2015 Grant obligation].

PASSED AND APPROVED this 27<sup>th</sup> day of February, 2018.

  
MAYOR

  
CITY CLERK

Graham moved, Swank seconded approving the following resolution. On roll call, the votes were "Ayes" unanimous. Whereupon the Mayor declared the resolution duly adopted.

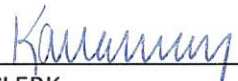
**RESOLUTION APPROVING PROPOSED BUDGET PUBLIC HEARING TO BE HELD ON MARCH 13, 2018 AT 6:00 P.M.**

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving proposed Budget Public Hearing to be held on March 13, 2018 at 6:00 P.M.

## CONTINUED MINUTES OF REGULAR COUNCIL MEETING FEBRUARY 27, 2018

PASSED AND APPROVED this 27<sup>th</sup> day of February, 2018.

  
MAYOR

  
CITY CLERK


A discussion was held on the request of an increase to the existing \$64,550.00 annual subsidy to the Shenandoah Ambulance Service. Kurt Henstorf commented that the Ambulance Service can't continue to operate under the current budget. Actual Revenues are in excess of past but after you reduce it with Medicare, Medicaid reductions, contractual agreements has decreased. Bottom line is you have to have sufficient revenues to replace equipment. Ambulance Director Ty Davison stated that he has a staff of 28. 6 employees are Full-Time. There are four people available to provide Ambulance service at all times [1 on duty, 3 'on-call']. Davison also stated that in December, they decreased on-call pay by 50%. Dr. Kumar [ER Director] mentioned that the path that we are going, if we don't work together, we'll come to the point where the current system will break. SMC CEO Matt Sells gave a brief update on the number of calls that the Ambulance Service receives in a year.

Graham moved, Gibson seconded approving the following resolution. Graham moved, Burchett seconded approving amending the 28E agreement and to make the effective date as July 1, 2018. On roll call, the votes were "Ayes" unanimous. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION APPROVING AN INCREASE TO THE EXISTING \$64,550.00 SUBSIDY TO THE SHENANDOAH AMBULANCE SERVICE [\$20,000] AND TO AMEND THE 28E AGREEMENT AND MAKE THE EFFECTIVE DATE AS JULY 1, 2018**

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving an increase to the existing \$64,550.00 subsidy to the Shenandoah Ambulance Service [\$20,000] and to amend the 28E agreement and make the effective date as July 1, 2018.

PASSED AND APPROVED this 27<sup>th</sup> day of February, 2018.

  
MAYOR


  
CITY CLERK

Burchett moved, Gibson seconded approving the following resolution. On roll call, the votes were "Ayes" unanimous. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION APPROVING PAY REQUEST #7 TO M-Z CONSTRUCTION, INC. FOR THE 2017 WASTEWATER TREATMENT PLANT DIGESTER UPGRADES IN THE AMOUNT OF \$4,750.00 AND AUTHORIZING EXECUTION OF THE DOCUMENT.**

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving Pay Request #7 to M-Z Construction, Inc. for the 2017 Wastewater Treatment Plant Digester Upgrades in the amount of \$4,750.00 and authorizing execution of the document.

PASSED AND APPROVED this 27<sup>th</sup> day of February, 2018.

  
MAYOR


  
CITY CLERK

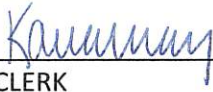
Graham moved, Gibson seconded approving the following resolution. On roll call, the votes were "Ayes" unanimous. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION APPROVING CHANGE ORDER #2 TO M-Z CONSTRUCTION, INC. IN THE AMOUNT OF \$2,046.80 WITH 102 DAYS ADDED TO CONTRACT PERIOD [102 DAY EXTENSION ALLOWS CONTRACTOR TO COMPLETE MINOR WORK ITEMS IN THE SPRING OF 2018 WHEN THE GROUND THAWS] AND AUTHORIZING EXECUTION OF THE DOCUMENT.**

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving Change Order #2 to M-Z Construction, Inc. in the amount of \$2,046.80 with 102 days added to contract period [102 days extension allows contractor to complete minor work items in the spring of 2018 when the ground thaws] and authorizing execution of the document.

PASSED AND APPROVED this 27<sup>th</sup> day of February, 2018.

  
MAYOR


  
CITY CLERK

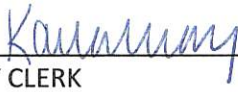
Green moved, Gibson seconded approving the following resolution. On roll call, the votes were "Ayes" unanimous. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION APPROVING CERTIFICATE OF SUBSTANTIAL COMPLETION ON THE 2017 WASTEWATER DIGESTER PROJECT AND AUTHORIZING EXECUTION OF THE DOCUMENT.**

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving Certificate of Substantial Completion on the 2017 Wastewater Digester Project and authorizing execution of the document.

PASSED AND APPROVED this 27<sup>th</sup> day of February, 2018.

  
MAYOR

  
CITY CLERK


A discussion was held on approving a three [3] year extension for Gaylen Lundgren [Utility Worker] [Expiration 02/26/2018]. City Administrator Davey commented saying Lundgren's employment ended in 2018 from a union agreement. This is to extend his employment. If he would continue employment the City would need a new agreement.


Swank moved, Gibson seconded approving the following resolution. On roll call, the votes were "Ayes" unanimous. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION APPROVING A THREE [3] YEAR EXTENSION FOR GAYLEN LUNDGREN [UTILITY WORKER]**

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving a three [3] year extension for Gaylen Lundgren [Utility Worker].

PASSED AND APPROVED this 27<sup>th</sup> day of February, 2018.

  
MAYOR

  
CITY CLERK

Gibson moved, Burchett seconded approving the following resolution. On roll call, the votes were "Ayes" unanimous. Whereupon the Mayor declared the resolution duly adopted.

**RESOLUTION APPROVING A SEWER ADJUSTMENT REQUEST FOR 1209 5<sup>TH</sup> AVE. IN THE AMOUNT OF \$338.40 FOR JANUARY 2018 SEWER CHARGES [RAWSON STEVENS].**

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving s sewer adjustment request for 1209 5<sup>th</sup> Ave. in the amount of \$338.40 for January 2018 Sewer Charges [Rawson Stevens].

PASSED AND APPROVED this 27<sup>th</sup> day of February, 2018.

Karrumay  
CITY CLERK

Richard W Hunt  
MAYOR

A discussion was held on sidewalk snow removal. Mayor Hunt stated that Burchett and Police Chief Gray discussed the ordinance. There is no change in the ordinance. Police Department and City Hall will continue to monitor and will enforce ordinance as necessary.

For Citizens Opportunity to Address the Council-None.

For Council/Committee Reports—Mayor Hunt mentioned that A. Green attended Page County Conference Board meeting in place of Mayor Hunt. They recommended H. Killion to be placed on the screening board. Swank asked about Armory Board member replacements. Mayor stated that S. Hoffman has mentioned that she would like to fill husband's term.

Items for Future Agenda-Water Ordinance [Installation of meters delay/Shut-Off's] Sewer Ordinance [Include additional consumption as noted FY2017 Audit]. Hazard Mitigation Plan.

There being no further business, Burchett moved, Gibson seconded to adjourn the meeting. The Mayor therefore declared the meeting adjourned at 7:01 P.M. and to reconvene at the next regular council meeting on March 13, 2018 at 6:00 P.M.

Karrumay  
CITY CLERK

Richard W Hunt  
MAYOR