

MINUTES OF REGULAR COUNCIL MEETING DECEMBER 10, 2019

The Shenandoah City Council met in regular session on December 10, 2019, at 6:00 P.M. in the Council Chambers of City Hall. Present were Mayor Richard Hunt and Councilmembers Rita Gibson, Kim Swank, Toni Graham and Aaron Green. Also present were City Clerk/Treasurer Karla Gray, City Administrator AJ Lyman and City Attorney Mahlon Sorensen. Councilmember Robert Burchett attended by electronic means.

Graham moved; Gibson seconded approving the agenda. Passed unanimously.

Green moved, Gibson seconded approving consent agenda items that includes the minutes of the November 26, 2019 Regular Meeting and ownership changes for permit #LE0001617 Class E. Liquor License (LE) for Hy-Vee, Inc. DBA Hy-Vee at 500 S. Fremont St. [Add Andrew Johnson, AVP Assistant Controller]. Passed unanimously.

Burchett moved; Swank seconded approving the Abstract of Claims #2020-11 for \$340,069.35. Passed unanimously.

Gibson moved, Graham seconded to approve the following resolution. On roll call the vote was "Ayes" unanimous. Whereupon the Mayor declared the resolution duly adopted.

RESOLUTION RATIFYING AND APPROVING RECENT APPOINTMENT AND SALARY FOR JUSTIN MARSHALL, FIRE CHIEF [\$1,200.00/ANNUAL SALARY EFFECTIVE 7/1/2002] [OATH OF OFFICE]

WHEREAS, the following position(s) and rate increase(s) have been recommended by the Mayor, City Council, City Administrator, and

WHEREAS, the position and rate set forth have been included in the FY 2021 adopted budget, so

WHEREAS, be it resolved by the City Council of the City of Shenandoah, that the following position and rate be hereby ratified and approved as follows:

Name:	Position:	Amount:
Justin Marshall	Fire Chief	\$1,200.00/Yr.

PASSED AND APPROVED this 10th day of December, 2019.



CITY CLERK



MAYOR

Gibson moved; Green seconded approving the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

RESOLUTION APPROVING DISASTER RECOVERY PLAN POLICY FOR THE CITY OF SHENANDOAH [REFLECT NEW FIRE CHIEF AND ANNUAL REVIEW]

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving Disaster Recovery Plan Policy for the City of Shenandoah [Reflect new Fire Chief and annual review].

PASSED AND APPROVED this 10th day of December, 2019.

Kavanaugh
CITY CLERK

Richard N Hunt
MAYOR

Swank moved; Gibson seconded approving the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

RESOLUTION APPROVING PERSONNEL HANDBOOK AND JOB DESCRIPTIONS [REFLECT UPDATED POLICIES AND JOB DESCRIPTIONS]

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving personnel handbook and job descriptions [reflect updated policies and job descriptions].

PASSED AND APPROVED this 10th day of December, 2019.

Kavanaugh
CITY CLERK

Richard N Hunt
MAYOR

A discussion was held on approving scope of services from RDG Planning and Design Group to assist with landscape architecture, civil engineering and electrical engineering services for the Shenandoah Streetscape Renovation Project [Downtown sidewalk/nodes]. Lyman stated this project is to refresh the current downtown design specifically corner nodes with sidewalk issues.

Burchett moved; Graham seconded approving the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

RESOLUTION APPROVING SCOPE OF SERVICES FROM RDG PLANNING AND DESIGN GROUP TO ASSIST WITH LANDSCAPE ARCHITECTURE, CIVIL ENGINEERING AND ELECTRICAL ENGINEERING SERVICES FOR THE SHENANDOAH STREETScape RENOVATION PROJECT [DOWNTOWN SIDEWALK/NODES]

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving scope of services from RDG Planning and Design Group to assist with landscape architecture, civil engineering and electrical engineering services for the Shenandoah Streetscape Renovation Project [Downtown sidewalk/nodes].

PASSED AND APPROVED this 10th day of December, 2019.

Kavanaugh
CITY CLERK


Richard N Hunt
MAYOR

Gibson moved; Green seconded approving the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

RESOLUTION APPROVING THE PROPOSED AMENDMENT TO CHAPTER 115.03 [2] OF THE SHENANDOAH CITY ORDINANCE AS AMENDED IN CEMETERY ORDINANCE 1999-03 SECTION 5 ON PAGE 1 AND AS FURTHER AMENDED BY RESOLUTION NO. 2016-40 SECTION 5-TERMS OF OFFICE [REMOVE TERM LIMITS, ADJUST TERM OF OFFICE TO 5 YEARS, REMOVE LIMIT ON NUMBER OF TERMS PER INDIVIDUAL] AND SET A PUBLIC HEARING ON TUESDAY, DECEMBER 17, 2019 AT 6:00 P.M.

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving the proposed amendment to Chapter 115.03 [2] of the Shenandoah City Ordinance as amended in Cemetery Ordinance 1999-03 Section 5 on page 1 and as further amended by Resolution No. 2016-40 Section 5-Terms of Office [Remove term limits, adjust Term of Office to 5 years, remove limit on number of terms per individual] and set a Public Hearing on Tuesday, December 17, 2019 at 6:00 P.M.

PASSED AND APPROVED this 10th day of December, 2019.


CITY CLERK


MAYOR

Green moved; Gibson seconded approving the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

RESOLUTION APPROVING THE PURCHASE OF A 2020 CHEVROLET 3500HD SILVERADO PICKUP IN THE AMOUNT OF \$29,484.00 FROM DOUG MEYER CHEVROLET AND KNAPHEIDE PICKUP DUMP BOX/WESTERN PRO PLUS SNOW PLOW MODEL IUT9980 IN THE AMOUNT OF \$15,195.38 FROM TRUCK EQUIPMENT, INC. [PURCHASED WITH PERPETUAL CARE FUNDS]

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving the purchase of a 2020 Chevrolet 3500HD Silverado pickup in the amount of \$29,484.00 from Doug Meyer Chevrolet and Knapheide Pickup Dump Box/Western Pro Plus Snow Plow Model IUT990 in the amount of \$15,195.38 from Truck Equipment, Inc. [Purchased with Perpetual Care Funds].

PASSED AND APPROVED this 10th day of December, 2019.


CITY CLERK


MAYOR

Green moved; Graham seconded approving the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

RESOLUTION APPROVING CEMETERY BOARD'S 2019 ANNUAL REPORT

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving Cemetery Board's 2019 Annual Report.

PASSED AND APPROVED this 10th day of December, 2019.


CITY CLERK


MAYOR

Gibson moved; Swank seconded approving the following resolution. On roll call, the votes were "Ayes" unanimously. Whereupon the Mayor declared the resolution duly adopted.

RESOLUTION APPROVING MARY LOU DAVIS TO THE CEMETERY BOARD [REPLACE LINDA DAVIS'S EXPIRED TERM] [TERM WILL EXPIRE 12/01/2022]

BE IT HEREBY RESOLVED by the City Council of the City of Shenandoah, Iowa, approving Mary Lou Davis to the Cemetery Board [Replace Linda Davis's expired term] [Term will expire 12/01/2022]

CONTINUED MINUTES OF REGULAR COUNCIL MEETING DECEMBER 10, 2019

PASSED AND APPROVED this 10th day of December, 2019.

Kauamau
CITY CLERK

Richard N Hunt
MAYOR

Mayor Hunt gave Oath of Office for the following re-elected officials [J. Eric Brantner, Council Ward II; Cindy Arman, Council At Large; and Zac Zwickel, Park and Rec Commissioner].

For Citizens Opportunity to Address the Council—None.

For Council/Committee Reports—Swank stated that the Park Board will meet on December 18, 2019 due to holiday; City Attorney Sorensen gave a brief update on City-owned and Citizen owned properties.

Items for Future Agenda— Demo Project /Theatre GO Bond, Sale of 900 S. Center, Sale of lots on N. Broad

There being no further business, Gibson moved, Graham seconded to adjourn the meeting. The Mayor therefore declared the meeting adjourned at 6:22 P.M. and to reconvene at the next regular council meeting on December 17, 2019, at 6:00 P.M.

Kauamau
CITY CLERK

Richard N Hunt
MAYOR