

MINUTES OF REGULAR COUNCIL MEETING JUNE 25, 2024

The Shenandoah City Council met in regular session on June 25, 2024 at 6:00 P.M. in the Council Chambers of City Hall. Present were Mayor Roger McQueen and Councilmembers Rita Gibson, Jon Eric Brantner, Kim Swank, Toni Graham and Richard Jones. Also present were City Clerk Karla Gray, City Administrator AJ Lyman and City Attorney Mahlon Sorensen.

Gibson moved; Graham seconded approving the agenda. Passed unanimously.

At 6:01 P.M., the Mayor announced that this was the date, time and place for the public hearing on the WWTP Proposed Contract Documents [Plans, Specifications and form of contract] and estimate of costs for the improvements. Zero oral comments were made and zero written comments were received in the Clerk's office.

The Mayor closed the Public Hearing at 6:01 P.M.

Jones moved; Gibson seconded approving the consent agenda that includes: Minutes of the June 11, 2024 Regular Meeting and Minutes of the June 17, 2024 Special Meeting. Passed unanimously.

Jones moved; Gibson seconded approving the Abstract of Claims #2024-24 for \$557,290.75. Passed unanimously.

Gibson moved; Brantner seconded approving and adopting plans, specifications, form of contract and estimate of cost for the construction of certain public improvements for the Wastewater Treatment Facility Improvements. Passed unanimously.

Jones moved; Graham seconded approving and authorizing initiation of the Fremont Buried Channel Well project which may require acquisition of the Melissa Bengston agricultural land by eminent domain. Passed unanimously.

Gibson moved; Jones seconded authorizing City Staff to order appraisal of land associated with the Fremont Buried Channel Well project. Passed unanimously.

Gibson moved; Brantner seconded approving a contract between Cormaci Construction and the City of Shenandoah for the Library Sunshade Project. Passed unanimously.

Brantner moved; Jones seconded approving FY 2024 Transfer of Funds to General Fund. Passed unanimously.

Graham moved; Gibson seconded approving FY 2024 Transfer of Funds to Debt Service Fund. Passed unanimously.

Gibson moved; Brantner seconded approving FY 2024 Transfer of Funds to Capital Improvement Fund. Passed unanimously.

Graham moved; Gibson seconded approving Banking Services with Northwest Bank and authorizing the City Administrator, City Clerk and Mayor as signers on account with Northwest Bank. Passed unanimously.

Brantner moved; Jones seconded approving Investment Policy [updated from 2021] [Res. 2024-31]. Passed unanimously.

Gibson moved; Jones seconded approving a Resolution naming Depositories [updated from 2021] [Res. 2024-33]. Passed unanimously.

Brantner moved; Gibson seconded approving a policy to issue checks prior to City Council approval [updated from 2021] [Res. 2024-32]. Passed unanimously.

Jones moved; Brantner seconded approving an Accounting Policy Manual [June 25, 2024, Version 2]. Passed unanimously.

Brantner moved; Gibson seconded approving and adopting the updated Iowa League of Cities Record Retention Manual [Version April 2024]. Passed unanimously.

Gibson moved; Brantner seconded approving the sale of City owned property located at 809 5th Ave. to Hannah Rief [Lil' Grease Monkey Childcare] and set a public hearing on July 23, 2024 at 6:00 P.M. Gibson, Brantner, Graham and Jones with "Ayes" and Swank with "Nay". Passed.

Gibson moved; Brantner seconded approving the sale of City owned property located at 706 9th Ave. to Brian Palmer and set a public hearing on July 23, 2024 at 6:00 P.M. Gibson, Brantner, Swank and Graham with "Ayes" and Jones with "Nay". Passed.

Brantner moved; Gibson seconded approving the sale of City owned property located at 201 N. Broad to Monroe Property Company and set a public hearing on July 23, 2024 at 6:00 P.M. Gibson and Brantner with "Ayes" and Swank, Graham and Jones with "Nays". Failed.

Jones moved; Gibson seconded approving the sale of City owned property located at 301 College St. to Nathan Priest and set a public hearing on July 23, 2024 at 6:00 P.M. Passed unanimously.

Swank moved; Gibson seconded to deny a bid for the sale of City owned property located at 212 E. Lowell Ave. to Pierre Taylor. Passed unanimously.

Brantner moved; Gibson seconded approving the sale of City owned property located at 1115 W. Lowell Ave. to Pierre Taylor [Taylor must be present at the public hearing and give house plans/etc.] and set a public hearing on July 23, 2024 at 6:00 P.M. Passed unanimously.

Gibson moved; Brantner seconded approving the sale of City owned property located at 1117 W. Lowell Ave. to Pierre Taylor [Taylor must be present at the public hearing and give garage plans/etc.] and set a public hearing on July 23, 2024 at 6:00 P.M. Passed unanimously.

Gibson moved; Brantner seconded approving the sale of City owned property located at 510 Palm Ave. to Nathan Priest [Priest must be present at the public hearing and give an update on plans with property] and set a public hearing on July 23, 2024 at 6:00 P.M. Gibson and Brantner with "Ayes" and Swank, Graham and Jones with "Nays". Failed.

Brantner moved; Gibson seconded approving the sale of City owned property located at 600 Palm Ave. to Nathan Priest [Priest must be present at the public hearing and give an update on plans with property] and set a public hearing on July 23, 2024 at 6:00 P.M. Brantner and Gibson with "Ayes" and Swank, Graham and Jones with "Nays". Failed.

Brantner moved; Gibson seconded approving the sale of City owned property located at 604 Palm Ave. to Ron LaRock and set a public hearing on July 23, 2024 at 6:00 P.M. Gibson, Brantner, Graham and Jones with "Ayes" and Swank with "Nay". Passed.

Swank moved; Gibson seconded tabling the sale of City owned property located at 211 W. Sheridan Ave. to Chris Gibson. Passed unanimously.

No action was taken on approving the sale of City owned property located at 202 Wabash Ave. as determined by Council and set a public hearing on July 23, 2024 at 6:00 P.M. due to a lack of motion.

No action was taken on approving the request for two (2) reserved parking spaces/signs at 604 W. Thomas Ave. [M-F; 7:00 A.M. – 4:00 P.M.] due to a lack of motion.

Brantner moved; Gibson seconded to not approve a temporary exclusion of Chapter 41.11 (Paragraph 4) as requested by a citizen for a private event. Passed unanimously.

Brantner moved; Gibson seconded Ratifying and Approving Rates/Salaries for Part-Time/Seasonal Employees of the City of Shenandoah-Wilson Aquatic Center #2 [List of wages are available at City Hall]. Passed unanimously.

Jones moved; Graham seconded Ratifying and Approving Rates/Salaries for Full-Time and Part-Time Employees of the City of Shenandoah for FY2025 as approved in FY 2025 Budget/Union Agreement [List of wages are available at City Hall]. Passed unanimously.

Citizens Opportunity to Address the Council—Sue Tysor addressed tall weeds located on 7th Ave.

Council/Committee Reports—None

Items for Future Agenda—Shenandoah Sanitation Clean Up.

There being no further business, Jones moved, Gibson seconded to adjourn the meeting. The Mayor therefore declared the meeting adjourned at 7:16 P.M. and to reconvene at the next regular council meeting on July 9, 2024, at 6:00 P.M.

s/s Roger McQueen, Mayor

s/s Karla Gray, City Clerk/Treasurer