

TENTATIVE AGENDA
SHENANDOAH CITY COUNCIL
REGULAR MEETING 6:00 P.M.
MARCH 12, 2024

- 1. Pledge of Allegiance** *[Please silence cell phones and remove hats/ball caps]*
- 2. Roll Call**
- 3. Positive Comments**
- 4. Approval of Agenda**
- 5. Approval of Consent Agenda** *[Consent Agenda Items can be approved in one motion]*
 - A. Approving minutes of the February 27, 2024 Regular Meeting
 - B. Approving minutes of the February 27, 2024 Budget workshop
 - C. Appointing Shari Lindburg to the Planning and Zoning Commission to replace CE Hornbuckle [Term will expire 03/12/2029]
 - D. Approving renewal permit #LC0037436 Class C Retail Alcohol License (LC) for Eagles Aerie #3849 Inc. DBA Eagles Aerie #3829 Inc. located at 709 W. Thomas Ave.
- 6. Resolution**—Approving Abstract of Claims #2024-17 for \$528,673.99
- 7. New Business**
 - A. Discussion/Resolution—Setting date for Public Hearing prior to final action on a Public Improvement Project which may require acquisition of agriculture land [Fremont Buried Channel Aquifer Project] [Res. 2024-10]
 - B. Discussion/Resolution—Approving an amendment to Resolution ‘Approving and authorizing a form of Loan Agreement and authorizing and providing for the issuance, and levying a tax to pay the notes’ [Res. 2024-11]
 - C. Discussion/Resolution—Authorizing and providing for the incurrence of indebtedness for the purpose of providing a portion of the cost of acquiring, constructing, enlarging, improving, and/or extending its Aerial Fire Truck purchase and authorizing the Mayor and City Clerk to execute any and all documents necessary to complete loan [\$1M; USDA; RD Form 1942-47] [Res. 2024-12]
 - D. Discussion/Resolution—Authorizing the Mayor to execute the Community Facilities Grant Agreement for the Aerial Fire Truck purchase [\$500K; USDA; RD Form 3570-3] [Res. 2024-12]
 - E. Discussion/Resolution—Approving Sewer Adjustment request for 1604 S. Elm St. in the amount of \$173.11 for March [February usage] Sewer charges [Curt Volker]
 - F. Discussion/Resolution—Approving Tennis Court improvement project [Kay Anderson Foundation will cover the lighting] [Booster Club will cover the Storage shed/shelter] [City will cover the concrete pad]
 - G. Discussion/Resolution—Setting City Wide Clean-up dates for May 16, 2024 – May 18, 2024 [Shenandoah Sanitation]
- 8. Citizens Opportunity to Address Council** *[When called upon, please stand at the podium and state your name/address] [Limited up to 3 minutes per person]*
- 9. Council/Committee Reports** *[Limited up to 3 minutes per person]*
- 10. Items for Future Agendas**
 - A. Public Hearing-Property Tax Levy [March 26 at 5:30 P.M.]
 - B. Solicitation of Bids for Garbage
- 11. Adjourn**

[Next Regular Council Meeting – March 26, 2024 at 6:00 P.M.]



EST. JUNE 20, 1871

Introduction

We appreciate your interest in the City of Shenandoah and welcome your presence at City Council meetings.

The purpose of this document is to acquaint you with the structure and operational procedures of your City Council. It also informs you of the approved procedure to address the City Council and placing items on the agenda. While this is a meeting held in public, it is not a public forum.

Iowa State Code

§21.1 Intent-Declaration of Policy

This chapter seeks to assure, through a requirement of open meetings of governmental bodies, that the basis and rationale of governmental decisions, as well as those decisions themselves, are easily accessible to the people. Ambiguity in the construction or application of this chapter should be resolved in favor of openness.

Meeting Minutes, Ordinances and Public Records are accessible to citizens upon request.

Charges for copies may apply

Rules of Procedure

Agenda- All written petitions, communication and other matters to be submitted to the City Council for inclusion in the agenda packet should be delivered to City Hall by the close of business on the Thursday preceding a Council meeting. The City Administrator, in consultation with the Mayor, City Clerk and Department Heads will establish the agenda and order of items.

Council Meetings- The City Council shall meet at 6:00 P.M. on the 2nd and 4th Tuesday of each month to consider items of business and matters related to policies pertaining to the City. Meetings and times may be changed due to conflicts and the Council may also meet additional dates for the purpose of conducting workshops or to hold special hearings. All meetings will be held in the Council Chambers unless otherwise specified. It is the responsibility of the Council to set City policy. It is the responsibility of the Administration to carry out that policy.

Decorum in Council Meetings- While the Council is in session, all persons shall preserve order and decorum. Any person making personal, impertinent or slanderous remarks, or becoming boisterous shall be barred by the presiding officer from further attendance at said meeting unless permission for continues attendance is granted by a majority vote of the Council.

- ✓ We may disagree, but we will be respectful of one another.
- ✓ All comments will be directed to the issue at hand.
- ✓ Personal attacks will be avoided.

For the consideration of others, please turn all Electronic devices to vibrate or off during City Council meetings.

Procedures for Addressing the City Council

If a citizen has a question about the operation of the City, he or she is encouraged to contact the City Administrator or City Clerk. If satisfaction is not obtained, the citizen is encouraged to contact a

Council Member. If the issue is still unresolved, it should come before the full Council.

While it is not the Council's intent to stifle public participation in its meetings, it is apparent that if the Council is going to complete its agenda within a reasonable time and in business-like manner, it will be necessary to implement formal operational procedures for meetings.

- ✓ A citizen wishing to make a brief statement to express a view point or ask a question is welcome to do so during the public comments portion of the meeting.
- ✓ When called upon, the person wishing to speak will stand at the podium and state their name, address and continue with their concern.
- ✓ The Council can best proceed to conduct their business without undue interruptions or other interference. The Mayor or presiding officer has the right and obligation to terminate prolonged or irrelevant speeches or discussions. The Mayor or presiding officer will set the time limit for the person to address the Council.
- ✓ If it appears there is must interest in one particular agenda item, the Mayor may call for a special meeting to discuss that one item.
- ✓ The City Council will not take official action on items discussed during the Public Comments section of the agenda, except to refer items to City staff or commission for future report. Council members may ask questions for clarification purposed, but they may wish to investigate or research issues before responding. Council or staff will respond at a later date by letter or in person.